


# SPECIAL COMMISSIONER'S COURT MEETING

June 29, 2017

2:00 P.M.

## 2<sup>ND</sup> FLOOR COURTROOM BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING**-Judge Imelda Barrera called the meeting to order at 2:00 PM 

**PLEDGE OF ALLEGANCE** -was led by County Judge Imelda Barrera

**ROLL CALL** – Judge Imelda Barrera called for roll call:

**Present:** Imelda Barrera, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Vincent Vargas, Commissioner Precinct 2,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Staff Present:**

Chaya Garza, Administrative Assistant  
Missy A. Saavedra, Deputy Clerk

**Others Present:**

August Patroelj, County Auditor  
Rodney Belasquez-Internal Auditor

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**1. PUBLIC COMMENT** 

Victor Cantu-Ag Ext- addressed the Court on the 3<sup>rd</sup> Annual Car Show in looking for volunteers and donations; 4H Banquet

Carson Gates-addressed the Court concerning the new landfill policy on fees and asks that a new method be looked at

Rudy Ramirez-addressed his concern on safety on highline road, people driving recklessly-to do a study in maybe putting speed bumps

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**PRESENTATIONS**

**2. Celia Salinas-** 

Health Wellness Coordinator, a \$30 voucher for Fitbit provided by TAC on programs available for county employees that is not being utilized.

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**3. Suzanne McFarland-Insurance Proposal** 

Addressed the Court in reference to providing TransAmerica Insurance, stating that Brooks County has been approved for a guaranteed \$75,000.00 Life Insurance Policy.

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**AGENDA**

**8. Discuss and Approve Grantworks services for 2017-2018 La Colonia Fund Grant.** 

**Motion:** to approve GrantWorks services for the 2017-2018 La Colonia Fund Grant,  
**Action:** Approve, **Moved by** Vincent Vargas, Commissioner Precinct 2, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.


**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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Judge Imelda Barrera started to discuss line item #19 and it was suggested to start with the following Item first.

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**18. Discuss and Approve to rescind motion made on April 12, 2017 line item # 25 "Discuss and Approve the changing of Brooks County Traffic Officers to be placed under Brooks County Constable Pct. # 1, Arturo Garcia and be classified as Brooks County Deputy Constables." (Gloria Garza, Commissioner Pct. #1)** 

**Motion:** to rescind the motion previously made, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Vincent Vargas, Commissioner Precinct 2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**19. Discuss and Approve Brooks County Deputy Constables to be under the direction, administration, and commission of Sheriff Urbino "Benny" Martinez.**  
**(Gloria Garza, Commissioner Pct. #1)** 


Commander Jorge Esparza and Commander JV Rivera addressed the Court on the above matter.

**Motion:** to approve the Brooks County Deputy Constables to be under the direction of Sheriff Urbino "Benny" Martinez, to become effective immediately, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**20. Discuss and Approve transferring all funds and equipment from Brooks County Deputy Constables to Brooks County Sheriff's Office.** 


Commander Jorge Esparza and Commander JV Rivera addressed the Court on the above matter.

It was discussed that all funds will be kept separate for this year, until the next budget year will be combined with the Sheriff's Department budget. But monies would be under the discretion of the Sheriff.

**Motion:** to transfer all funds and equipment, **Action:** Approve, **Moved by** Vincent Vargas, Commissioner Precinct 2, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**21. Discuss and Approve the changing of Brooks County Deputy Constables to be classified as Brooks County Deputies-Traffic Division. (Sheriff's Office)** 

**Motion:** to approve the changing and for the deputies to be now considered Brooks County Deputies-Traffic Division, **Action:** Approve, **Moved by** Vincent Vargas, Commissioner Precinct 2, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.


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**17. Discuss and Approve line item transfer of \$ 2,000.00 from 012-05-0512-8202 County Medical Insurance to 012-05-0512-5138 Jail Linens in the amount of \$ 1,000.00 and to 012-05-0512-5135 Supplies-Other in the amount of \$ 1,000.00.**

**(Jorge Esparza)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Vincent Vargas, Commissioner Precinct 2. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).


**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**16. Discuss and Approve line item transfer of \$ 700.00 from 012-05-0560-5105 Gas & Oil Exp, \$2,000.00 from 012-05-0560-5136 Deputies Uniforms, Etc. \$ 1,250.00 from 012-05-0560-5500 Telephone, \$ 1,500.00 from 012-05-0560-8202 County Medical Insurance to 012-05-0560-5000 Office Supplies in the amount of \$ 700.00 and to 012-05-0560-5820 Repairs & Maint-Vehicle in the amount of \$ 4,750.00. (Jorge Esparza)** 


**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**15. Discuss, and Consider an increase to Brooks County Jail for Maintenance/Repairs and Supplies for the 2017-2018 Budget Fiscal Year. (Marivette Mirelez)** 

No action taken, discussion only to be considered during budget time.


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**22. Discuss and Approve adding speed bumps in Precinct 3, County Road 301 and 302. (County Commissioner, Pct. #3 Armando Olivarez)** 

It was discussed that in installing speed bumps the County is not liable for any damages or accidents that may occur, as long as proper signage is placed.

**Motion:** to approve the speed bumps and to come back with the prices of the installation and signage, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.


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**23. Discuss and possibly Consider in making an Interlocal agreement between Brooks County, Public Works, and Utilities Department. (David Guerra)** 

David Guerra, Road & Bridge Foreman addressed the Court on the above matter.

**Motion:** to approve the making of an Interlocal Agreement between the County, Public Works, Utilities Department and possibly the School District, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).


**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**24. Discuss and Approve line item transfer of \$ 500.00 from 013-05-0000-5105 Gas & Oil Expense to 013-05-0000-9070 Miscellaneous. (David Guerra)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.


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**25. Discuss and Approve line item transfer of \$ 1,560.00 from 013-05-0667-5515 Communication Radio Equip. and \$ 500.00 from 013-05-0667-5550 Out Of Co Travel to 013-05-0667-5420 Prof Fees-Engineering in the amount of \$ 1,500.00, to 013-05-0667-5138 Operating Supplies in the amount of \$ 500.00 and to 013-0667-9500 Capital Outlay in the amount of \$ 60.00. (Alan Hernandez)** 

Alan Hernandez addressed the Court on the above matter.

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.


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**25. Discuss and possibly Approve initiating an intermediate charge and or/a minimum charge for waste disposal at the Brooks County Landfill. (Alan Hernandez)** 

Alan Hernandez, Landfill Manager, Rudy Ramirez, Martin Cuellar, Mary Soliz, and Terri Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to table the above matter, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).


**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**4. Discuss and Approve to correct the minutes of the following dates and agenda items, to include the word "On File" (November 9, 2016, Agenda Item # 17) (January 10, 2017, Agenda Item #5) (January 17, 2017, Agenda Item # 14) (February 14, 2017, Agenda Item #30) (April 12, 2017, Agenda Item #9, #19 and #20) (Missy Saaverda)** 

**Motion:** to correct the minutes in adding the word On File, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**5. Discuss and Approve Tax Assessor Collector's Monthly Report. (Terri Silvas)** 


Teresa A. Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to approve the monthly report with a total county remittance of \$44,611.52, with 92.64% taxes collected, also to include the Motor Vehicle Report., **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.


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**6. Discuss, Consider, and Approve P&C Network Technologies Labor & Install Estimate for eight (8) new cameras in the amount of \$2,200.00. (Fred Gonzalez)** 

**Motion:** to table the above matter, and to go out for bids, **Action:** Table, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).


**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**7. Discuss, Consider, and Approve P&C Network Technologies Labor & Install Estimate for twelve (12) new cameras in the amount of \$3,200.00. (Fred Gonzalez)** 

**Motion:** to table the above matter, and to go out for bids, **Action:** Table, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).


**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**9. Discuss and Approve line item transfer of \$ 457.00 from 012-05-0497-5000 Office Supplies, \$ 100.00 From 012-05-0497-9010 Membership Dues and \$ 70.00 from 012-05-0497-9080 Registration Fees to 012-05-0497-5550 Out of Co Travel in the amount of \$ 627.00. (Horacio Villarreal)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).


**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**10. Discuss and Approve line item transfer of \$ 150.00 from 012-05-0455-5500 Telephone to 012-05-0455-8204 Workers Compensation. (JP #1, Adela Quintanilla)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**11. Discuss and Approve line item transfer of \$ 10.00 from 012-05-0456-5000 Office Supplies to 012-05-0456-9010 Membership Dues. (JP #2, Oralia Morales)** 

**Motion:** to approve line item transfer, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**12. Discuss and Approve line item transfer of \$ 5,000.00 from 012-05-0409-9021 General/Public Officials to 012-05-0510-5120 Janitorial Supplies in the amount of \$ 2,400.00, to 012-05-0510-5201 Bldg. Repairs-Annex & Other in the amount of \$ 1,000.00, to 012-05-0510-5204 Bldg. Repairs Courthouse in the amount of \$ 1,000.00, and to 012-05-0510-5805 Lawn Maint-Mach-Shrubbery in the amount of \$ 600.00.**

**(August Patroelj)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.


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**13. Discuss and Approve line item transfer of \$ 600.00 from 012-05-0409-9022 Auto Liab. /Physical Damage and \$ 5,619.00 from 012-05-0409-9021 General/Public Officials to 012-05-0409-9020 Property Insurance in the amount of \$ 600.00, and to 012-0409-9071 Misc.**

**/Supplies Accts Payable in the amount of \$ 5,619.00. (August Patroelj)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**14. Discuss and Approve lien item transfer of \$ 1,000.00 from 012-05-0640-5451 Autopsy to 012-05-0640-5471 Rabies Control. (August Patroelj)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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**26. ADJOURN**

**Motion:** to adjourn the meeting at 3:30 PM, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 5).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

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The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 11<sup>th</sup> day of July, 2017, A.D.

**APPROVED:**

Imelda Barrera  
Imelda Barrera, County Judge

**ATTESTED:**

Elvaray B. Silvas  
Elvaray B. Silvas, County Clerk