

# REGULAR COMMISSIONERS COURT


July 10, 2018

9:00 A.M.

Corrections made per Commissioners'  
Court Meeting on September 4, 2018.  
Line Item#7

## 2<sup>ND</sup> FLOOR COURTROOM BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING**-Judge Eric Ramos called the meeting to order at 9:00 AM 

**ROLL CALL**-Judge Eric Ramos called for roll call:

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Vincent Vargas, Commissioner Precinct 2.

**PLEDGE OF ALLEGIANCE**-was led by Judge Eric Ramos

**Staff Present:**

Missy A. Saavedra, Deputy Clerk

**Others Present:**

August Patroelj, County Auditor  
Rodney Velasquez, Internal Auditor  
Angie Saenz, 1<sup>st</sup> Assistant Auditor

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**AGENDA**

**1. Public Comments** 

At this time Honorable Judge Eric Ramos informed the audience that if anyone wanting to address the Court, would need to be recognized by a member of the Court. He also stated that there is a public form portion and asked if anyone had signed up to speak or wish to speak. No comments were said at this time.

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**2. Approve of Regular and Special Commissioners Court minutes.**

**(June 19, 2018 and June 21, 2018)** 

**Motion:** to approve the minutes as presented, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**3. Approve of Bills and Claims.** 

**Motion:** to approve the bills and claims as presented, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**4. Approve Treasurer's Monthly Report.** 


Horacio Villarreal III, County Treasurer addressed the Court on the above matter.

Mr. Villarreal presented his monthly reports for May and June 2018. **Motion:** to approve the monthly reports for May and June 2018, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**5. Approve Auditor's Monthly Report.** 

August Patroelj, County auditor addressed the Court on the above matter.

**Motion:** to approve the monthly report, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**6. Approve County Foreman's Monthly Report.** 

David Guerra, Road and Bridge foreman addressed the Court on the above matter.

**Motion:** to approve monthly report, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**7. Approve Tax Assessor Collector Chief Deputy Monthly Report.** 

**Teresa A. Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter**

**Motion:** to approve the motor vehicle report, tax report, and TC168 for the month of June 2018, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**8. Approve Monthly Reports by Brooks County.** 

**(Submitted by Brooks County Justice of the Peace Precinct 1-4)**

**(Submitted by Brooks County Library, Angelica Regalado)**

Judge Roland Garza addressed the Court on the above matter.

**Motion:** to approve the JP's and Library report, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**9. Discuss, consider and act on opening bids for the Pest Control & Termite Contract 1**

**Year Contract: 7/13/18 – 7/13/19 (Submitted by August Patroelj, County Auditor)** 

Received one bid from South Texas Pest Control with a bid of \$750.00 per quarter.

**Motion:** to accept the bid from South Texas Pest Control, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**10. Discuss, consider and act on opening bids for the Fuel & Lubricant Contract 1 Year**

**Contract: 7/13/18 – 7/13/19 (Submitted by August Patroelj, County Auditor)** 

Received one bid from Oil Patch Petroleum

**Motion:** to accept the bid from Oil Patch Petroleum, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**12. Discuss, Consider and approve Texas Department of Transportation Airport Project**


**Participation Agreement for TxDOT CSJ No.:1821FALRS.** 

**Motion:** to approve the project participation agreement, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**Addendum**

1. **Discuss and take action on purchasing new election equipment from Hart Intercivic. A presentation of equipment along with discussion on a payment plan and what the benefits of the new equipment will have on Brooks County.** 

**(Submitted by Anna Garcia, Elections Administrator)**

Anna Garcia Elections Administrator and John Thomson Hart Intercivic addressed the Court on the above matter with a short presentation.

It was discussed that the new election equipment will cost \$174,588.44 and can go with a 5 or 7 year financing, with the first payment being due in October 2019. Discussed getting the equipment and have the first payment in October 2019.

**Motion:** to approve the purchase of the new equipment with a 5 year financing and the first payment due on October 2019, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. (On file)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**11. Discussion of the Brooks County Budget for Fiscal Year 2018-2019, and other related budgetary items.**

At this time the Court discussed the following three funds:

General Fund

- Discussed a timeline for budget meetings; in scheduling two meetings within the next two weeks
- Discussed a short fall of \$188,000.00
- Discussed increase to jailer salaries (\$85,000.00)
- Discussed a new deputy for the Sheriff
- Discussed the issue of having to move the commissioners to the general fund, which is most of the short fall
- Discussed the additions from the last budget meeting, not including the retirement of \$90,000.00 (1%/2%); no salary increases nor additions to any departments; the increase of valuations

Road and Bridge

- Discussed the surplus in the fund

Landfill

- Discussed issues with collecting being the short fall
- Discussed the \$19,000 from the general fund to the landfill

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**13. Adjourn**

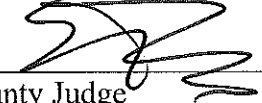
**Motion:** to adjourn the meeting at 10:15 AM, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

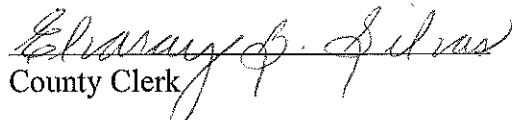
**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 14<sup>th</sup> day of AUGUST, 2018, A.D.

**APPROVED:**

  
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County Judge

**ATTESTED:**

  
County Clerk