


**SPECIAL COMMISSIONERS COURT**  
**August 6, 2018**  
**9:00 A.M.**  
**2<sup>ND</sup> FLOOR COURTROOM**  
**BROOKS COUNTY COURTHOUSE**

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING**-Judge Pro-Tem Commissioner Garza called the meeting to order at 9:00 AM  


**PLEDGE OF ALLEGANCE** -was led by Judge Pro-Tem Commissioner Garza

**ROLL CALL** – Judge Pro-Tem Commissioner Garza called for roll call:

**Present:** Gloria Garza, Commissioner Precinct 1,  
Vincent Vargas, Commissioner Precinct 2,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Imelda Barrera, County Judge.


**Staff Present:** Missy A. Saavedra, Deputy County Clerk

**Others Present:** Rodney Belasquez, Internal Auditor  
Angie Saenz, 1<sup>st</sup> Assistant Auditor

**AGENDA**

**1. Public Comments**

No public comments were said at this time.

**25. Discuss and possibly take action to appoint a County Judge, pursuant to section 26.017 of the Texas Government Code.** 

**Motion:** to appoint Eric Ramos, **Action:** Approve, **Moved by** Vincent Vargas, Commissioner Precinct 2, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

At this time 9:04 am the Court took a 15 minute break to swear in Mr. Ramos.


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At 9:13 AM Commissioner Vargas left the meeting.  
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At this time 9:14 AM the Court came back into session and took a roll call.

## **Roll Call.**

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Vincent Vargas, Commissioner Precinct 2.


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**2. Discuss, consider and possibly approve installation of I WorQ program for fleet management of county vehicles and equipment, in the amount of \$3,250.00 (Submitted by David Guerra, Brooks County Road & Bridge Foreman) (Previously tabled on June 22, 2018, line item #35)** 

David Guerra, Road and Bridge Foreman and August Patroelj, County Auditor addressed the Court on the above matter.

**Motion:** to approve the installation of the IWorQ program, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.


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**3. Discuss, consider and possibly approve or reject previously received bids for ambulance service and possible rebidding.** 

Judge Ramos stated that the Committee did meet and that the recommendation of the committee is to rebid.

**Motion:** to reject the bids and rebid and to set the deadline of August 30th, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**4. Discuss and approve line item transfer of \$100.00 from 012-5-0497-9010 Membership Dues to 012-5-0497-5550 Out of County Travel (Submitted by Horacio Villarreal, III, County Treasurer)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**22. Discuss the Landfill Special Report conducted by Raul Hernandez, CPA.** 

Raul Hernandez, CPA addressed the Court on the above matter, stating that his office has incurred a report of the landfill as of July 16<sup>th</sup> and that the staff has taken corrective measures to correct any issues. August Patroelj, County Auditor stated that the one issue that he has is that since there is no policy or procedures. Mr. Hernandez stated that is why he recommends that any policy or procedures that are currently being used is to place it in writing. Mr. Patroelj and Mr. Hernandez stated that if the policy or procedures are not done, it will affect the final audit report for the county since this findings were addressed already to the Court. It was discussed to place an item on the agenda in addition to policies and procedures. No Action taken, discussion only.

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**5. Discuss and approve the utilization of the Brooks County Arena on Saturday, August 4, 2018 by Mr. Mike Munoz. (Submitted by Victor Cantu, Ag. Ext.)** 

**Motion:** to approve the utilization, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**6. Discuss and approve line item transfer of \$200.00 from 012-5-0562-5136 Uniforms and \$500.00 from 012-5-0562-5550 Out of Co Travel to 012-5-0562-8129 Overtime. (Submitted by Jorge Esparza, Commander)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**7. Discuss and approve the following line item transfers: (Submitted by Frank Huerta, Constable Precinct#3)** 

a. **Discuss and approve line item transfer of \$362.50 from 012-5-0554-5550 Out of Co Travel to 012-5-0554-5105 Gas & Oil.**

b. **Discuss and approve line item transfer of \$150.00 from 012-5-0554-5820 Repairs & Maintenance Vehicles.**

**Motion:** to approve line item transfers A and B, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**8. Discuss and approve line item transfer of \$8,000.00 from 012-5-0641-5457 County Out-Patient exp. to 012-5-0641-5456 County In-Patient Exp.**

**(Submitted by Bobby Saenz, Indigent Director)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**9. Discuss, consider and approve County Road 110 as a County Road.** 

**Motion:** to table so that more research is done, **Action:** Table, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**10. Discuss, consider and appoint a member of the Commissioners' Court to the Coastal Plains Community Center Board of Trustees.** 

**Motion:** to appoint the county judge, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.


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**11. Discuss and approve line item transfer of \$1,000.00 from 012-5-0560-5515 Radio Maintenance & Repairs to 012-5-0560-5135. (Submitted by Jorge Esparza, Commander)**



**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**12. Discuss and approve line item transfer of \$3,200.00 from 012-5-0510-8115 Maint. Supervisor to 012-5-0510-9068 Contract Labor. (Submitted by Dante Huerta)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**13. Discuss and approve line item transfer of \$1,000.00 from 012-5-0512-8202 County Medical Insurance to 012-5-0512-5135 Supplies-Other in the amount of \$400.00 and to 012-5-0512-5000 Office Supplies in the amount of \$600.00.**


**(Submitted by Jorge Esparza, Commander)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1.

Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**14. Discuss and approve line item transfer of \$900.00 from 012-5-0640-5451 Autopsy to 012-5-0640-5452 Burial Exp. (Submitted by Bobby Saenz, Indigent Director)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.


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**15. Discuss and approve line item transfer of \$600.00 from 012-5-0560-5515 Radio Maintenance & Repairs to 012-5-0560-5136 Uniforms.**

**(Submitted by Jorge Esparza, Commander)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**16. Discuss, review and act on Loma Blanca Soil & Water Conservation District #328 request letter for Annual Contribution. (Submitted by Sherry Garcia, District Clerk)** 

**Motion:** to approve annual contribution of \$2,500 for 2018-2019, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**17. Discuss and approval of the letter of resignation of Mr. Victor Cantu, III effective August 3, 2018 from the County Extension Agent –Agriculture & Natural Resources.** 

**Motion:** to approve the letter of resignation, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**18. Discuss, consider and approve adding EMS committee members; Bobby Saenz, Pedro Rodriguez, and Dora Barrera.** 

**Motion:** to approve the adding of EMS Committee members, **Action:** Approve, **Moved** by Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded** by Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.


**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**19. Discuss, consider and approve the opening of the bids previously submitted for Health Insurance with possible awarding.** 

Linda Walker addressed the Court, Linda-Entrust (that they had submitted three different proposals) David T. Garcia all addressed the Court

Judge Ramos opened the following bids in open court; one from Health First, Cigna Network, Entrust Health Plan, and Texas Association of Counties; Judge Ramos recommended to recess the meeting till tomorrow to have the board review the bids and will meet with the insurance board at 2:00 PM today. Item was passed.

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**20. Discuss, consider and approve Memorandum of Understanding between Texas A&M AgriLife Extension Service and Brooks County Pertaining to Information Technology Services. (Submitted by Celia Salinas)** 

Item was passed until tomorrow.

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**21. Discuss, approve and award the Opioids Contract.** 


**Motion:** to table, **Action:** Table, **Moved** by Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded** by Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**23. Discussion of the Brooks County Budget for Fiscal Year 2018-2019, and other related budgetary items.**

Item was passed until address tomorrow.

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**24. Discuss and approve line item transfer of \$6,000.00 from 013-5-0000-9097 CDL Incentive and \$4,000.00 from 013-5-0000-5826 Road Repairs Maint & Supplies to 013-5-0000-5820 Equip & Vehicle Repairs. (Submitted by David Guerra, Road and Bridge Foreman)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved** by Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded** by Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**26. Discuss repairs to the Road and Bridge motor grader.** 

David Guerra, Road and Bridge Foreman addressed the Court on the above matter, stating that the work was quoted at \$4,600.00 and while working on the grader the amount went up to \$9,017.00. Mr. Guerra stated that he got some prices on some manufactured motors to swap out the one we have. No action taken, discussion only.


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**Motion:** the Court recessed at 10:13 AM, till tomorrow at 2 pm, **Action:** Recess, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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The Court reconvened on Tuesday, August 7, 2018 

**Open of Meeting-** Judge Eric Ramos called the meeting to order at 2:06 PM

**Roll Call.**

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Vincent Vargas, Commissioner Precinct 2.

**Pledges of Allegiance-** Eric Ramos, County Judge lead the Pledge of Allegiance

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**19. Discuss, consider and approve the opening of the bids previously submitted for Health Insurance with possible awarding.**



Honorable Judge Eric Ramos stated that he did meet with the committee and wants to wait until the regular meeting, for further reviewing of the bids.

**Motion:** to table till the regular meeting till the 14th, **Action:** Table, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**20. Discuss, consider and approve Memorandum of Understanding between Texas A&M AgriLife Extension Service and Brooks County Pertaining to Information Technology Services. (Submitted by Celia Salinas)**

**Motion:** to approve the Memorandum of Understanding, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

**23. Discussion of the Brooks County Budget for Fiscal Year 2018-2019, and other related budgetary items.**

Discussed the following increases and decreases to the 2018-2019 budget:

- The shortfall is much smaller than projected, but the budget currently working on has all the changes previously discussed
- The change of library clerk to supervisor
- The increase to the landfill supervisor salary to \$36,500.00
- Suggested maybe next year in making an assistant foreman position
- Discussed an increase of office supplies for the County Attorney's office
- Discussed part time workers to be paid \$10.00 an hour
- Discussed a part timer for the library
- Renting out the floor to DPS
- In adding another probation officer to the juvenile department

Discussed the 2018 planning calendar for the taxes. No actions taken, discussion only.

**27. Adjourn**

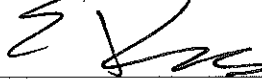
**Motion:** to adjourn at 2:40 PM, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 14<sup>th</sup> day of September, 2018, A.D.

**APPROVED:**

  
Eric Ramos, County Judge

**ATTESTED:**



Elvaray B. Silvas

Elvaray B. Silvas, County Clerk