

**REGULAR COMMISSIONERS COURT**  
**August 14, 2018**  
**1:00 P.M.**  
**2nd FLOOR COURTROOM**  
**BROOKS COUNTY COURTHOUSE**

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING**-Judge Eric Ramos called the meeting to order at 1:00 PM

**PLEDGE OF ALLEGIANCE**-was led by Judge Eric Ramos

**ROLL CALL**- Judge Eric Ramos called for roll call.

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Vincent Vargas, Commissioner Precinct 2.

**Staff Present:**

Missy A. Saavedra, Deputy Clerk

**Others Present:**

August Patroelj, County Auditor  
Rodney Velasquez, Internal Auditor  
Angie Saenz, 1<sup>st</sup> Assistant Auditor

**AGENDA**

**1. Public Comments**

- Phil Esquivel, Entrust addressed the Court on being accepted in being the insurance consultant.
- August Patroelj addressed the Court on the attention to the Court that there will be a shoe drive at the Junior High Gym, if the court knows of any families who would need shoes

**2. Approve of Regular and Special Commissioners Court minutes.**  
**(June 22, 2018, Emergency June 22, 2018, July 2, 2018, July 10, 2018, July 16, 2018, and**  
**July 19, 2018)**

**Motion:** to approve the minutes as presented, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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### **3. Bills and Claims**

**Motion:** to approve the bills and claims as presented, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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### **4. Approve Monthly Reports**

- A. Treasurer's Monthly Report
- B. Auditor's Monthly Report
- C. County Foreman's Monthly Report
- D. Tax Assessor Collector Chief Deputy Monthly Report
- E. Approve Monthly Reports by Brooks County

(Submitted by Brooks County Justice of the Peace Precinct 1-4)

(Submitted by Brooks County Library, Angelica Regalado)

(Submitted by Alan Hernandez, Landfill Manager)

Katy Garza, County Treasurer's Office, August Patroelj, County Auditor, David Guerra, Road and Bridge Foreman, and Terri A. Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to approve the monthly reports A-E, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3.

Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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### **5. Discuss, consider and act on the opening of the bids previously submitted for Health Insurance with possible awarding. (Previously tabled on the July 10, 2018 meeting line item#19)**

Honorable Judge Ramos stated that the Insurance board met on the 13<sup>th</sup> and decided to go self-funded and recommend going with Entrust and to hire Linda Walker as the consultant.

**Motion:** to go with Entrust option 1 and to hire Linda Walker as the consultant, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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### **6. Discuss, consider and act on the United States Top Level Domain (usTLD) Locality Registrant Agreement and a Domain Name Contact Form.**

**Motion:** to approve agreement, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**7. Discuss, consider and act on the purchase and installation of remanufactured engine for the Road and Bridge motor grader. (Submitted by David Guerra, Foreman)**

David Guerra, Road and Bridge Foreman addressed the Court on the above matter.

**Motion:** to approve the purchase and installation of remanufactured engine from Anderson, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**8. Discuss repaving west Travis Rd. with help from the City of Falfurrias from business 281 to County Road 101 (Hyline Rd.) (Submitted by David Guerra, Foreman)**

David Guerra, Road and Bridge Foreman addressed the Court on the above matter.

It was discussed that the County would buy the material and the City will provide their paver to overlay the road. Discussed an interlocal agreement if needed, would check with TAC. No action taken discussion only.

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**9. Discuss, consider and act on opening bids for roof repairs to the Brooks County Fire Department. (Submitted by August Patroelj, County Auditor)**

Honorable Judge Eric Ramos opened the bids in open Court and there were only two bids: one from South Texas Building Construction with three options of a \$9,000.00 30 year shingle, a thermal \$22,500.00; and metal roof \$16,500.99 and the other from Magniel Roofing and Sheet Metal in the amount of \$26,480.00.

**Motion:** to table, **Action:** Table, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**10. Discuss, consider and act on opening bids for roof repairs to the Brooks County Jail. (Submitted by August Patroelj, County Auditor)**

Honorable Judge Eric Ramos opened the bids in open Court and there were only two bids: one from South Texas Building Construction with two options of a Metal roof at \$62,281.00 and TPO at \$86,250.00, the second bid is from Magniel Roofing and Sheet Metal in the amount of \$116,460.00; 88,860.00; \$98,860.00

**Motion:** to table, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**11. Discuss, Consider and Approve Public Property Finance Act Contract No. 8296 and Resolution between Government Capital Corporation and Brooks County.**

August Patroelj, County Auditor addressed the Court on the above matter.

**Motion:** to approve the Contract and Resolution (monies are to be used for the new election equipment, for a new 911 System at the Sheriff's office and for a new software for the County Auditors office), **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**12. Discuss, Consider and act on accepting MetLife as our sole provider for Dental and Vision services, along with other benefits to be included group life and critical illness (Submitted by K. Salinas)**

Katy Salinas, Constancio Ruiz, Met Life and August Patroelj, County Auditor addressed the Court on the above matter.

Mr. Ruiz gave a presentation on MetLife.

**Motion:** to accept as the sole provider and to include vision, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

**Motion:** to go with the \$2,000.00 max for dental, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**13. Discuss and approve the 2018-2019 Proposed Budget.**

It was discussed to add a part time in house veteran service officer to the budget. The Court recessed at 3:08PM so that corrections could be made and that the Court would reconvene tomorrow at 3:00 PM.

**Motion:** to recess till tomorrow at 3 PM, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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The Court reconvened on Wednesday, August 15, 2018

**Open of Meeting-** Judge Eric Ramos called the meeting to order at 3:07 PM

**Pledge of Allegiance-**led by Judge Eric Ramos

(due to technical issues the meeting was restarted at 3:17 PM )

**Roll Call-** Judge Eric Ramos called for roll call.

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Armando Olivarez, Commissioner Precinct 3,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Vincent Vargas, Commissioner Precinct 2.

**Others Present:** August Patroelj, County Auditor  
Rodney Belasquez, Internal Auditor  
Angie Saenz, 1<sup>st</sup> Assistant Auditor

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**9. Discuss, consider and act on opening bids for roof repairs to the Brooks County Fire Department. (Submitted by August Patroelj, County Auditor)**

Judge Eric Ramos stated that the Auditor did review the bids and recommends going with a 30 year shingles bid in the amount of \$9000.00 and the insurance has issued a check in the amount of \$8,896.20 for those repairs specifically having the county pay a little over a hundred dollars.

**Motion:** to go with South Texas Building Construction on the 30 year shingle in the amount of \$9,000.00, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**10. Discuss, consider and act on opening bids for roof repairs to the Brooks County Jail. (Submitted by August Patroelj, County Auditor)**

**Motion:** to reject the bid, redefine the work and rebid, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**13. Discuss and approve the 2018-2019 Proposed Budget.**

August Patroelj, County Auditor stated that proposed budget included the part time position for the veteran service officer to the County Judges budget. Mr. Patroelj also stated that as per Judge Eric Ramos, the part time person that was created yesterday and Bobby's part timer (Indigent) would be divided in half by both budgets (library).

**Motion:** to approve the 2018-2019 Proposed Budget, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**14. Discuss, Consider, and Act on approving the certification of 2017 excess debt collections and the 2018 anticipated collection rate. (Submitted by Terri A. Silvas, Chief Deputy TAC)**

Terri A. Silvas Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to approve the 2017 excess debt collections and the 2018 anticipated collection rate, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**15. Discuss, Consider, and Act on accepting the certified total appraised, assessed and taxable values of all property and total taxable of new property in Brooks County as certified by the Brooks Appraisal District, the Governing Body Summary #1A and #2A, and the 2018 Planning Calendar. (Submitted by Terri A. Silvas, Chief Deputy TAC)**

Terri A. Silvas Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to approve the certified total appraised, assessed and taxable value, the Governing Body Summary #1A and #2A and the 2018 Planning Calendar, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**16. Discuss, Consider, and Act on tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote, and schedule public hearings. (Submitted by Terri A. Silvas, Chief Deputy TAC)**

**Motion:** to adopt the current proposed tax rate of .940505, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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**17. Adjourn**

**Motion:** to adjourn at 3:31 PM, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3.

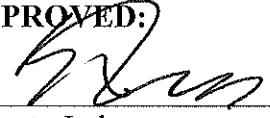
Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

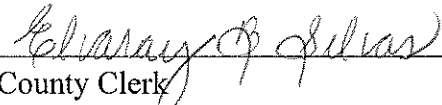
**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

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The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 14<sup>th</sup> day of September, 2018, A.D.

**APPROVED:**

  
\_\_\_\_\_  
County Judge

**ATTESTED:**

  
\_\_\_\_\_  
County Clerk