


**REGULAR COMMISSIONERS COURT**  
**October 9, 2018**  
**3:00 P.M.**  
**2nd FLOOR COURTROOM**  
**BROOKS COUNTY COURTHOUSE**

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING**-Judge Eric Ramos called the meeting to order at 3:05 PM. 

**PLEDGE OF ALLEGIANCE**-was led by Judge Eric Ramos

**ROLL CALL**- Judge Eric Ramos called for roll call.

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Armando Olivarez, Commissioner Precinct 3,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Vincent Vargas, Commissioner Precinct 2,  
Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

**Staff Present:**  
Missy A. Saavedra, Deputy Clerk

**Others Present:**  
August Patroelj, County Auditor  
Rodney Velasquez, Internal Auditor

**AGENDA**

**1. Public Comments** 


Laura Gwaltney, from Walker and Associates introduced Terri Cardenas and Alan Grohman from the Christus Spohn Health Systems- on flu shots being provided to county employees for free on October 30<sup>th</sup>.

**2. Presentations** 

- American Red Cross
- Juanita Garcia-Healthy South Texas Medication Assistance Program

Juanita Garcia addressed the court on county employees who need assistance obtaining brand name medications to get with Eslanda Trevino, since the county insurance only covers generic brands. Mrs. Garcia would be present on the 30<sup>th</sup> to pre-register employees for the wellness class which is mandatory.

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**3. Approve of Regular and Special Commissioners Court minutes.**

**(September 11, 2018)** 

**Motion:** to approve the minutes as presented, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

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**4. Bills and Claims** 

**Motion:** to approve the bills and claims as presented, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

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**5. Approve Monthly Reports** 

**A. Treasurer's Monthly Report**

**B. Auditor's Monthly Report**

**C. County Foreman's Monthly Report**

**D. Tax Assessor Collector Chief Deputy Monthly Report**

**E. Approve Monthly Reports by Brooks County**

**(Submitted by Brooks County Justice of the Peace Precinct 1-4)**

**(Submitted by Brooks County Library, Angelica Regalado)**


**(Submitted by Alan Hernandez, Landfill Manager)**

Horacio Villarreal III, County Treasurer, August Patroelj, County Auditor, and Terri A Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to approve monthly reports A-E as presented, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.


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**6. To Approve the correction of minutes of the following date and agenda item, to include the word "On File". (Submitted by Elvaray B. Silvas, County Clerk)** 

·September 4, 2018, Line Item #4

**Motion:** to add the correction on file, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

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**7. Discuss, Approve, and award the Opioids Contract. (Previously tabled on August 6, 2018, line item # 21.** 

**Motion:** to table until the next meeting, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.


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**8. Discuss, Consider, and Approve Adam Ogan's Contract for the 2018-2019 Fiscal year (Previously tabled on September 11, 2018) (Submitted by Adam Ogan)** 

Adam Ogan addressed the court on the above matter.

**Motion:** to approve the contract with changes on date, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

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**9. Discuss, Consider, and Approve County Road 310 A in Encino as a County Road. (Submitted by Bobby Saenz, 911 Address Coordinator)** 

**Motion:** to table until the next meeting, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

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**10. Discuss, Consider, and Approve promoting Angie Regalado to Library Supervisor at no pay increase. (Submitted by Eric Ramos, County Judge)** 


Honorable Judge Eric Ramos stated that there was a small increase that's already included in the budget.

**Motion:** to approve promoting Mrs. Regalado to Library Supervisor, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.


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**11. Discuss, Consider, and Approve adding Brooks County Supervisors: Long-Term Substitute Pay to Brooks County Policy Manual, to include "If a County Supervisor is out on sick or personal leave for more than two weeks, a designee will be assigned as an Interim Supervisor by the County Judge. The Interim Supervisor will be compensated at the hourly rate of the current Supervisor. The duration of the interim assignment will be determined by the County Judge. (Submitted by Eric Ramos, County Judge)** 

**Motion:** to approve adding Brooks County Supervisors to the policy manual, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.


**12. Discuss, Consider, and Act on a recommendation to the court for a candidate to fill the County Extension Agent-Agriculture and Natural Resources position serving Brooks County effective October 15, 2018 with the Texas A&M AgriLife Extension Service First Step Program (one-month training program) and effective November 15, 2018 starting in Brooks County. This shall also serve to confirm the county's continuing support of \$ 22,470.00 for the county portion of the agent's salary. (Submitted by Dr. Ruben Saldana)** 

Dr. Ruben Saldana addressed the Court with presenting Mr. Dereck Correa to the Court as the new Ag. Extension Agent.

**Motion:** to approve the recommendation and to have Dereck Correa fill the County Extension Agent position, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

**13. Discuss, Consider, and Act on the submission of the 2018 Tax Roll as per 26.09 (e) of the Texas Property Tax Code. (Submitted by Terri Silvas, Chief Deputy TAC)** 

Terri A Silvas, Chief Deputy Tax Assessor Collector addressed the Court on the above matter.

**Motion:** to approve the submission of the 2018 Tax Roll, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

**14. Discuss the current status of the Tax Office/Motor Vehicle Department audit conducted in March 2017. (Submitted by August Patroelj, County Auditor)** 

August Patroelj, County Auditor addressed the court with a status update. Mr. Patroelj stated that he had placed a claim with TAC, TAC performed an audit and the audit concurred with the audit performed by the County. TAC then issued a reimbursement of \$61,747.00. Mr. Patroelj also submitted a letter to the District Attorney's office for further steps on how to

proceed on this matter. Sheriff Martinez stated that in talking to the Ranger additional information is needed to proceed. No action taken, discussion only.

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**15. Adjourn** 

**Motion:** to adjourn at 3:53 PM, **Action:** Adjourn, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1.

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The preceding minutes beginning on page 186 and ending on page 190, of the Commissioners' Court Minutes Volume 37, read and approved in the Honorable Commissioners' Court this 17th day of October, 2018, A.D.

APPROVED:



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County Judge

ATTESTED:

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County Clerk