

REGULAR COMMISSIONERS COURT
January 9, 2018
9:00 A.M.
2ND FLOOR COURTROOM
BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

OPEN MEETING-Judge Imelda Barrera called the meeting to order at 9:00 AM

PLEDGE OF ALLEGANCE -was led by County Judge Imelda Barrera

ROLL CALL – Judge Imelda Barrera called for roll call:

Present: Imelda Barrera, County Judge,
Armando Olivarez, Commissioner Precinct 3,
Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

Absent: Gloria Garza, Commissioner Precinct 1,
Vincent Vargas, Commissioner Precinct 2,
Elvaray B. Silvas, County Clerk.


Staff Present:
Chaya Garza, Administrative Assistant
Missy A. Saavedra, Deputy Clerk

Others Present:
Angie Saenz, 1st Assistant Auditor
Rodney Belasquez, Internal Auditor

1. Public Comments

No public comments at this time

AGENDA

2. Approve of Regular and Special Commissioners Court minutes. 
(December 12, 2017 and December 22, 2017)

Motion: to approve minutes as presented, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.


3. Approve of Bills, Claims and Payroll. 

Rodney Belasquez, Internal Auditor addressed the Court on the above matter

Motion: to approve the bills and claims with a total amount \$76,269.46, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

4. Approve Treasurer's Monthly Report. 

Horacio Villarreal III, County Treasurer addressed the Court on the above matter.

Motion: to approve Treasurers report with a total of \$624,141.76, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

5. Approve Auditor's Monthly Report. 

Rodney Belasquez, Internal Auditor addressed the Court on the above matter.

Motion: to approve the Auditors monthly report, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

6. Approve County Foreman's Monthly Report. 

Motion: to approve monthly report, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.


7. Approve Tax Assessor Collector Chief Deputy Monthly Report. 

Angie Sosa, Deputy Clerk Tax Assessor Collector addressed the court on the above matter.

Motion: to approve the monthly report with a total County remittance of \$391,401.25, total collection of 64.36%, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.


8. Approve Monthly Reports by Brooks County. 
(To also include the monthly reports from October and November 2017)
(Submitted by Brooks County Justice of the Peace Precinct 1-4)
(Submitted by Brooks County Library, Angelica Regalado)

Sylvia Donnelly, JP#3 addressed the Court on the above matter.

Motion: to approve only Judge Donnelly's report, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).


Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

9. Discuss and approve increasing the travel reimbursement rate from 53.5 cents to 54.5 cents as per the rate set by the Texas Comptroller. 
(Submitted by August Patroelj, County Auditor)

Motion: to approve increase of 54.5 cents, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

10. Discuss, consider and act on approving contract renewal with BIS (Commissioners' Court Recording system) contract is from 02-10-2018 through 02-09-2019. 

Motion: to approve contract renewal, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).


Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

At this time the court readdressed line item #8 to hear Judge Quintanilla Reports

Motion: to approve Judge Quintanilla's report for the months of October – December 2017, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).


Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

11. Discuss and Approve line item transfer of \$600.00 from 012-5-0512-5800 Repairs & Maint. Bldg to 012-5-0512-5550 Out of Co Travel. 
(Submitted by Commander Jorge Esparza)

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 3).

Yay: Armando Olivarez, Commissioner Precinct 3, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

14. Discuss, consider and approve RFP for EMS contract. 
(Submitted by Commissioner Garza and Commissioner Martinez)

Bobby Saenz addressed the Court

Honorable Judge Imelda Barrera stated that she had just submitted an ad in the legal advertisement section of the newspaper and RFP's are due on the 22nd of this month and specifications are available in her office by Friday

At this time 9:22 AM Commissioner Garza joined the meeting.


Judge Barrera recommended following the legal way and revamping what the county needs.

Mr. Saenz stated that the RFP being presented does include a unit and time zones; the only change to the RFP is that it includes the building and maintenance.

Motion: to pass the above matter, **Action:** Pass, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 4).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

12. Nominate and Approve EMS Committee members. 
(Submitted by Judge Imelda Barrera)


Motion: to nominate David T. Garcia, Ruben Ramirez, Diana Deleon, Anna M. Garcia, Judge Barrera, Mary Solis and Norma Schacherl and three alternate Socorro Saenz, Sheriff Martinez, and Dr. Cynthia Perez with the first meeting being tomorrow at 1:30 PM, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 4).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

13. Discussion on completion of Hazard Mitigation Plans. 
(Submitted by Judge Imelda Barrera)

Judge Barrera addressed the Court on the above matter. Stating that everything has been approved and the County would only have to pay a little over \$1,000.00

15. To Approve the correction of minutes of the following dates and agenda items, to include the word "On File": 

- **September 19, 2017, Line Item #10**
- **October 10, 2017, Line Item #25**
- **October 20, 2017, Line Item #5**

Motion: to approve the correction in adding the word on file, **Action:** Approve, **Moved** by Gloria Garza, Commissioner Precinct 1, **Seconded** by Jose Antonio "Tony" Martinez, Commissioner Precinct 4. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 4).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

16. Adjourn

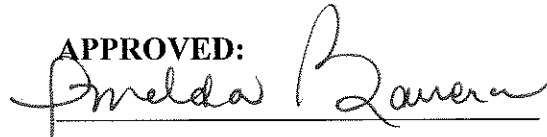
Motion: to adjourn at 9:50 AM, **Action:** Adjourn, **Moved** by Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded** by Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (summary: Yay = 4).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

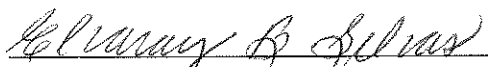
The preceding minutes beginning on page _____ and ending on page _____, of the Commissioners' Court Minutes Volume _____, read and approved in the Honorable Commissioners' Court this 23rd day of March, 2018, A.D.

APPROVED:



Imelda Barrera, County Judge

ATTESTED:



Elvaray B. Silvas, County Clerk