

SPECIAL COMMISSIONERS COURT
March 2, 2020
3:00 P.M.
2nd FLOOR COURTROOM
BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

OPEN MEETING -Judge Eric Ramos called the meeting to order at 3:20 PM

PLEDGE OF ALLEGIANCE-was led by Judge Eric Ramos

ROLL CALL-Judge Eric Ramos called for roll call:

Present: Eric Ramos, County Judge,
Rolando Gutierrez, Commissioner Precinct 2,
Armando Olivarez, Commissioner Precinct 3,
Elvaray B. Silvas, County Clerk (Not voting).

Absent: Gloria Garza, Commissioner Precinct 1,
Ernesto "Pepe" Williams, Commissioner Precinct 4.

Staff Present: Missy A Saavedra, Deputy County Clerk


Others Present: August Patroelj, County Auditor

AGENDA

1. Public Comment 

August Patroelj, County Auditor addressed the Court in reference to Coronavirus, in a possible strategy plan in the event something does happen here.

ACTION ITEMS

2. Discuss, consider and act on line item transfer of \$500.00 from 012-0400-9010 Membership dues; to 012-5-0400-9070 Miscellaneous. (Submitted by BC Judge Eric Ramos) 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

3. **Discuss, consider and act on Ricoh Contract. (Submitted by BC Judge Eric Ramos)**



Honorable Judge Ramos made reference to the above matter, stating that with the new machines they have two new features: each machine will have its own fax machine and will be able to convert any document into an editable pdf format. Mr. Dryer addressed the Court with a short presentation on the new machines. August Patroelj, County Auditor asked about the 3 Xerox machines and their contracts, Mr. Dryer stated that he has looked into those copiers and that when its time an addendum can made to the contract. Judge Ramos stated that with these new machines there will be an increase in the monthly payment by about \$500.00 but will save in the cutting of the current fax bill that we use.

Motion: to approve the Ricoh Contract, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

4. **Discuss, consider and act on line item transfer of \$4,144.00 from 012-5-0409-9500 Technology; to 012-5-409-5860 Copiers- Leasing & Maint.**

(Submitted by BC Judge Eric Ramos)

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct 2, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

5. **Discuss, consider and act on modifying Brooks County Employee Handbook**

(Submitted by BC Judge Eric Ramos)

- A. Section 1 B-13 Grievances.
- B. Section 2-B4 Holiday

Honorable Judge Ramos stated that he would like to table A to discuss further with TAC in reference to removing the Grievance committee and just having Commissioners Court have the final action.

Motion: to table 5A, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Eric Ramos, County Judge. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

The Court went on to discuss 5B, in giving the employee a choice of either receiving comp time

or taking an additional day, but not both

Motion: to table 5B, **Action:** Table, **Moved by** Rolando Gutierrez, Commissioner Precinct 2, **Seconded by** Eric Ramos, County Judge. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

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6. **Discuss, consider and act to authorize the First National Bank in Falfurrias to amend the Irrevocable Standby Letter of Credit Number BC-08-01, payable to the TCEQ on behalf of the Brooks County Landfill, for the new aggregate amount of \$132,540.30.**

For the year 2019. This reflects an addition amount of \$2343. Due to the TCEQ Annual Inflation Factor. (Submitted by Landfill Supervisor Ruby Allen)

Ruby Allen, Landfill Supervisor addressed the Court on the above matter.

Motion: to authorize the amendment to reflect an addition of \$2,343.00, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

EXECUTIVE SESSION

7. **Discuss Employment/Resignations/Retirements and other Personnel Issues.** 

There was nothing to be discussed, item was passed.

OPEN SESSION

8. **Discuss, consider and act on Employment/Resignations/Retirements.**

There was nothing to be discussed, item was passed.

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9. **Adjourn** 

Motion: to adjourn the meeting at 3:55 PM, **Action:** Adjourn, **Moved by** Rolando Gutierrez, Commissioner Precinct 2, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Rolando Gutierrez, Commissioner Precinct 2.

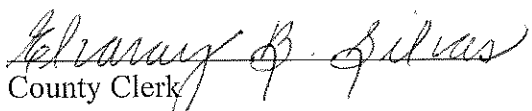
The preceding minutes beginning on page _____ and ending on page _____, of the Commissioners' Court Minutes Volume _____, read and approved in the Honorable Commissioners' Court this 10th day of March, 2020, A.D.

APPROVED:



County Judge

ATTESTED:


County Clerk