


SPECIAL COMMISSIONERS COURT

June 22, 2020

1:30 P.M.

2nd FLOOR COURTROOM BOOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

OPEN MEETING- Judge Eric Ramos opened the meeting at 1:40 PM 

PLEDGE OF ALLEGIANCE- was led by Judge Eric Ramos

ROLL CALL-Judge Eric Ramos called for roll call:

Present: Eric Ramos, County Judge,
Gloria Garza, Commissioner Precinct 1,
Rolando Gutierrez, Commissioner Precinct 2,
Armando Olivarez, Commissioner Precinct 3,
Elvaray B. Silvas, County Clerk. (Not voting)

Absent: Ernesto "Pepe" Williams, Commissioner Precinct 4.


Staff Present: Missy A Saavedra, Deputy County Clerk

AGENDA

1. Public Comments

There were no public comments made at this time.

ACTION ITEMS


2. Discuss, consider and act on approving a Supplemental Emergency Order Related to the COVID-19 Public Health Emergency retroactive to June 18, 2020. (Submitted by BC judge Eric Ramos) 

Motion: to approve supplemental emergency order, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

3. Discuss, consider and act on the Proposal by Lone Star Strategy Group L.L.C to administer the funds distributed to Brooks County from the Texas Department of

Emergency Management Coronavirus Relief fund. (Submitted by BC Judge Eric Ramos) 

Marissa Trevino, and Pete Trevino Lone Star Strategy Group LLC addressed the Court on the above matter.

Motion: to allow Lone Star Strategy Group LLC to administer the funds for Brooks County, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

4. Discuss, consider and act on transferring \$500.00 from 012-5-0440-5000 Office Supplies; into Fund Balance. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

5. Discuss, consider and act on transferring \$1162.50 from 012-5-0450-5550 Out Of County Travel Expense; into Fund Balance. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.


7. Discuss, consider and act on transferring \$1,000.00 from 012-5-0456-5000 Office Supplies; 3,412.00 from 012-5-0456-8105 Secretary; 1,588.00 from 012-5-0457-8105 Secretary; into Fund Balance. 

Honorable Judge Ramos made a correction to line items being 012-0456-8107 Part time instead of Secretary line item.

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

6. Discuss, consider and act on transferring \$100.00 from 012-5-0455-5000 Office Supplies; \$75.00 from 012-5-0455-9010 Membership dues; into Fund Balance. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

8. Discuss, consider and act on transferring \$2,500.00 from 012-5-0457-8105 Secretary; into Fund Balance. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

9. Discuss, consider and act on transferring \$300.00 from 012-5-0458-5000 Office Supplies; into Fund Balance 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

10. Discuss, consider and act on transferring \$600.00 from 012-5-0475-5550 Out of County Travel; \$1,000.00 from 012-5-0475-8107 Part-Time; into Fund Balance. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

11. Discuss, consider and act on transferring \$1,600.00 from 012-5-0497-5550 Out of County Travel; into Fund Balance. 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

12. Discuss, consider and act on transferring \$1,500.00 from 012-5-0550-5105 Gas & Oil; \$150.00 from 012-5-0550-5230 Supplies; \$300.00 from 012-5-0550-5515 Radio Maint &

Repairs; \$200.00 from 012-5-0550-5550 Out of County Travel; \$150.00 from 012-5-0550-5820 Repairs & Maint, Vehicles; into Fund Balance 

Motion: to table, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

Motion: to rescind the table, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.


Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

Motion: to approve line time transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).


Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

13. Discuss, consider and act on transferring \$1,500.00 from 012-5-0553-5105 Oil & Gas; \$150.00 from 012-5-0553-5230 Supplies; \$450.00 from 012-5-0553-5515 Radio Maint. & Repairs; \$150.00 from 012-5-0553-5550 Out Of County Travel Expense; \$150.00 from 012-5-0553-5550 Repairs & Maint. Vehicles; into Fund Balance. 

Motion: to table the above matter, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.


14. Discuss, consider and act on transferring \$250.00 from 012-5-0555-5136 Uniforms; \$250.00 from 012-5-0555-5515 Radio & Maint Repairs; \$2,000.00 from 012-5-0555-8101 Official Payroll; into Fund Balance. 

Motion: to approve line item transfer (to reduce from \$2,000 to \$1,000), **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.


19. Discuss, consider and act on transferring \$500.00 from 012-5-0435-5230 Computer Supplies; \$500.00 from 012-5-0435-5543 Out of County Travel; \$1,888.70 from 012-5-0435-5550 Visiting Judge Expense; \$500.00 From 012-5-0435-5810 Repairs, Maint

Office Equip; \$1,000.00 from 012-5-0435-8117 Visiting Judge/Salary; \$250.00 from 012-5-0435-9053 ADM. Judicial Region fee; \$300.00 from 012-5-0435-9080 Registration fees; \$1,435.00 from 012-5-0435-9052 Petit Jury; \$1,986.55 from 012-5-0435-5481 Crt. Appt Attys-Criminal; \$2,000.00 from 012-5-0435-5484 Crt. Appt Attys- Civil; into 012-5-0435-9083 Supplement/Jim Wells 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

15. Discuss, consider and act on approving the purchase and delivery of 1,008 yards of caliche in the amount of \$10,800.00 from L.O. Construction, Inc.(Submitted by BC Foreman David Guerra) 

Motion: to approve purchase, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

16. Review audit of the voucher/claims of the Appointed Attorneys for Juveniles. (Submitted by BC Auditor August Patroelj)

August Patroelj, County Auditor addressed the Court on the above matter with a presentation of the audit. No action taken discussion only.


17. Discuss, consider, and act on approving the HAVA Grant Resolution. (Submitted by BC Judge Eric Ramos)

Anna Garcia, Elections Administrator addressed the Court on the above matter. Honorable Judge Eric Ramos read resolution in open Court.

Motion: to approve HAVA Grant Resolution, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**On file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

20 Discuss, consider and act on transferring \$600.00 from 012-5-0409-5500 Telephone; to 012-5-0409-5400 Prof. Fees – legal (Submitted by BC Treasurer Alan Hernandez) 

Motion: to approve line item transfer, **Action:** Adjourn, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

18. Discuss and consider correcting the minutes of April 20, 2020 meeting to reflect that the meeting was held on April 21st not April 20th. (Submitted by BC Clerk Elvaray Silvas)

Motion: to correct the minutes to reflect date change, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

21. Discuss, consider and act on Bid Advertisement – Renewal of County Contracts. 


1. Fuel & Lubricants Contract
1 Year Contract: 07/15/2020 -07/15/2021

2. Pest Control and Termite Inspection Contact
1 Year Contract: 07/15/2020-07/15/2021

Motion: to go out for bids, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

22. Discuss, Consider and act on transferring \$1,293.58 from 101-5-0053-5105 Gas & Oil Expense; \$1,293.58 from 101-5-0053-9063 Trash Landfill fee; \$1,293.58 from 101-5-0053-9088 Tire Disposal; to 101-5-0053-5820 Equip & Vehicle Repairs. (Submitted by BC Landfill Supervisor Ruby Allen) 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.


23. Discuss, consider and act on transferring the following funds: 

- a. Transfer \$1800.00 from line item 012-5-0512-5130 (Prisoner's Board) to line item 012-5-0512-8129 (overtime)
- b. Transfer \$800 from line item 012-5-0512-5136 (uniforms) to line item 012-5-0152-8129 (overtime)
- c. Transfer \$1200.00 from line item 012-5-0512-9502 (GPS Technology System) to line item 012-5-0512-8129 overtime) (Submitted by Commander Jorge Esparza)

Motion: to approve line item transfers a-c, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

24. Discuss, consider and act on allowing Brooks County Sheriff's Office to utilize the Brooks County Fairgrounds on July 3, 2020 for the Brooks County Sheriff's Office Fireworks Show. (Submitted by Commander Jorge Esparza) 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.


Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

Information Items

25. Discussion of 2019 Worker's Compensation increase in charges to Brooks County. 

- Workers compensation additional bill;

 no action taken

26. Discussion of Brooks County Annual Audit ending September 30,2019 

- Discussion on getting annual audit, it was discussed that the audit has been started but was waiting on some documents from the treasurer; no action taken discussion only
-

EXECUTIVE SESSION-Item passed by the Court

27. Discuss Employment/Resignations/Retirements and other Personnel Issues.

OPEN SESSION- Item passed by the Court

28. Discuss, consider and act on Employment/Resignations/Retirements.


Item was passed by the Court

29. Budget Workshop 

The following increases and decreases were discussed:

- 65,000 has been cut since last week; \$206,000 will have been cut after last cuts
 - Audit from landfill- revenue increase comparison from last year and this year
 - Increase to \$350.00 per inmate (GEO)- by the last week of July and wouldn't get the back pay; just waiting for the ok by the Marshalls
 - By July 1st will have the cuts done and will know where we stand
-

Addendum

1. Discuss, consider and act on adopting the following game room/sweepstakes regulations for Brooks County. (Submitted by Commander Jorge Esparza) 

Jorge Esparza, Commander addressed the Court on the above matter.

Motion: to adopt regulations, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

30. Adjourn

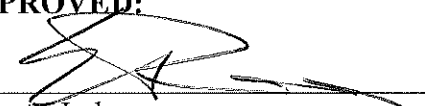
Motion: to adjourn the meeting at 3:13 pm, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.


The preceding minutes beginning on page _____ and ending on page _____, of the Commissioners' Court Minutes Volume _____, read and approved in the Honorable Commissioners' Court this 09th day of September, 2020, A.D.

APPROVED:



County Judge

ATTESTED:



County Clerk