

# SPECIAL COMMISSIONERS COURT

October 20, 2020

10:00 A.M.

Through teleconference with ZOOM

Meeting ID: 860 4578 0813

Password: 016141

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term through Teleconference through ZOOM.

**OPEN MEETING-** Judge Eric Ramos opened the meeting at 10:11 AM

**PLEDGE OF ALLEGIANCE-** was led by Judge Eric Ramos

**ROLL CALL-**Judge Eric Ramos called for roll call:

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Rolando Gutierrez, Commissioner Precinct 2,  
Elvaray B. Silvas, County Clerk (Not voting).

**Absent:** Armando Olivarez, Commissioner Precinct 3,  
Ernesto "Pepe" Williams, Commissioner Precinct 4.

**Staff Present:** Missy A Saavedra, Deputy County Clerk

## AGENDA

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Commissioner Olivarez joined the meeting at 10:12 AM  
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### **1. Public Comments**

There were no public comments said at this time.  
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## ACTION ITEMS

### **2. Discuss and approve on transferring \$ 2,994.58 from item line 012-5-0409-9066 – Civil Defense to:**

- a) 012-5-0409-9071 – Misc./ Supplies Accts Payable the amount of \$ 1,151.72
- b) 012-5-0409-8205 – Unemployment Insurance the amount of \$ 113.80
- c) 012-5-0409-8204 – Workers Compensation the amount of \$ 85.30
- d) 012-5-0409-5512 – Interest for Debt the amount of \$ 123.05
- e) 012-5-0403-8101 – Official Payroll the amount of \$ 0.12
- f) 012-5-0409-5505 - Internet expense the amount of \$1520.59

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**3. Discuss and approve on transferring \$ 7,000.08 from item line 012-5-0562-8136 – Dispatcher to:**

a) 012-5-0426-8101 – Official Payroll the amount of \$ 7,000.08

**Motion:** to approve line item transfers for agenda items 3-20, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct 4, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**4. Discuss and approve on transferring \$ 152.32 from item line 012-5-0435-5000 – Office Supplies to:**

a) 012-5-0435-8137 – Court Coordinator the amount of \$ 10.14

b) 012-5-0435-8205 – Unemployment Insurance the amount of \$ 49.31

c) 012-5-0440-8205 – Unemployment Insurance the amount of \$ 92.87

Line item was in conjunction with line item #3.

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**5. Discuss and approve on transferring \$ 380.69 from item line 012-5-0450-8201 – Social Security to:**

a) 012-5-0450-8107 – Part Time the amount of \$ 80.00

b) 012-5-0455-8101 – Official Payroll the amount of \$ 0.12

c) 012-5-0455-8105 – Secretary the amount of \$ 0.17

d) 012-5-0455-8206 – TCDRS-GTL the amount of \$ 0.04

e) 012-5-0456-8101 – Official Payroll the amount of \$ 0.12

f) 012-5-0457-8101 – Official Payroll the amount of \$ 0.12

g) 012-5-0457-8107 – Part Time the amount of \$ 300.00

h) 012-5-0458-8101 – Official Payroll the amount of \$ 0.12

Line item was in conjunction with line item #3.

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**6. Discuss and approve on transferring \$ 383.15 from item line 012-5-0475-5550 – Out of County Travel to:**

a) 012-5-0475-8101 – Official Payroll the amount of \$ 0.05

b) 012-5-0495-8205 – Unemployment Insurance the amount of \$ 382.98

c) 012-5-0497-8101 – Official Payroll the amount of \$ 0.12

Line item was in conjunction with line item #3.

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**7. Discuss and approve on transferring \$ 447.99 from item line 012-5-0500-5570 – Training Seminars Expense to:**

a) 012-5-0499-8101 – Official Payroll the amount of \$ 15.12

b) 012-5-0499-8205 – Unemployment Insurance the amount of \$ 141.48

c) 012-5-0499-8208 – Sunlife Insurance the amount of \$ 98.28

d) 012-5-0500-8105 – Election ADM the amount of \$ 0.12

- e) 012-5-0500-8205 – Unemployment Insurance the amount of \$ 81.30
- f) 012-5-0500-8206 – TCDRS-GTL the amount of \$ 0.030
- g) 012-5-0510-8115 – Maint. Supervisor the amount of \$ 0.06
- h) 012-5-0510-8205 – Unemployment Insurance the amount of \$ 111.60

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 Commissioner Williams joined the meeting at 10:20 AM  
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Line item was in conjunction with line item #3.  
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**8. Discuss and approve on transferring \$ 2120.86 from item line 012-5-0510-9507 – CAP. Outlay – Sprinkler System to:**

- a) 012-5-0512-5720 – Utilities – Water the amount of \$ 1,759.87
- b) 012-5-0512-8103 – Jail Administrator the amount of \$ 0.08
- c) 012-5-0512-8205 – Unemployment Insurance the amount of \$ 360.76
- d) 012-5-0553-8201 – Social Security the amount of \$ 0.15

Line item was in conjunction with line item #3.  
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**9. Discuss and approve on transferring \$ 6280.98 from item line 012-5-0560-501 – Gas & Oil Expense to:**

- a) 012-5-0555-5820 – Repairs & Maint Vehicles the amount of \$ 709.78
- b) 012-5-0555-5515 – Radio Maint & Repairs the amount of \$ 37.50
- c) 012-5-0554-5515 – Radio Maint & Repairs the amount of \$ 50.00
- d) 012-5-0554-5105 – Gas & Oil Expense the amount of \$ 405.87
- e) 012-5-0554-8204 – Workers Compensation the amount of \$ 101.12
- f) 012-5-0560-5511 – Principal for Debt the amount of \$ 57.16
- g) 012-5-0560-5515 – Radio Maintenance & Repairs the amount of \$ 399.20
- h) 012-5-0560-8101 – Official Payroll the amount of \$ 0.06
- i) 012-5-0560-8129 – Overtime the amount of \$ 2,574.54
- j) 012-5-0560-8201 – Social Security the amount of \$ 836.94
- k) 012-5-0560-8205 – Unemployment Insurance the amount of \$ 1,036.62
- l) 012-5-0560-8206 – TCDRS-GTL the amount of \$ 72.19

County Auditor August Patroelj made a correction on the line item stating that the line item should be 5105 not 501. Line item was in conjunction with line item #3.  
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**10. Discuss and approve on transferring \$ 10,130.25 from item line 012-5-0562-8136 –**

**Dispatchers to:**

- a) 012-5-0561-8205 – Unemployment Insurance the amount of \$ 212.50
- b) 012-5-0562-8205 – Unemployment Insurance the amount of \$ 327.53
- c) 012-5-0409-5500 – Telephone the amount of \$ 427.78
- d) 012-5-0409-5505 – Internet Expense the amount of \$ 775.96
- e) 012-5-0435-9070 – Miscellaneous the amount of \$ 87.49
- f) 012-5-0409-5600 – Bidding & Notices the amount of \$ 33.25
- g) 012-5-0435-5548 – CRT Reporter Travel Reim the amount of \$ 81.88
- h) 012-5-0510-5832 – Pest Control the amount of \$ 644.00
- i) 012-5-0409-5451 – Autopsy the amount of \$ 6,170.00
- j) 012-5-0409-9500 – Technology the amount of \$ 745.39
- k) 012-5-0409-5400 – Professional Fees – Legal the amount of \$ 624.47

Line item was in conjunction with line item #3.

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**11. Discuss and approve on transferring \$ 6,311.55 from item line 012-5-0561-8108 – Traffic Safety Officer to:**

- a) 012-5-0630-8102 – Appointed Payroll the amount of \$ 1,904.61
- b) 012-5-0630-8201 – Social Security the amount of \$ 84.28
- c) 012-5-0630-8205 – Unemployment Insurance the amount of \$ 27.90
- d) 012-5-0630-8206 – TCDRS-GTL the amount of \$ 6.36
- e) 012-5-0630-8208 – Sunlife Insurance the amount of \$ 32.89
- f) 012-5-0640-5451 – Autopsy the amount of \$ 1,700.00
- g) 012-5-0644-8102 – Appointed Payroll the amount of \$ 0.12
- h) 012-5-0644-8205 – Unemployment Insurance the amount of \$ 81.55
- i) 012-5-0650-8205 – Unemployment Insurance the amount of \$ 78.12
- j) 012-5-0665-8107 – Part- Time the amount of \$ 2,240.00
- k) 012-5-0665-8205 – Unemployment Insurance the amount of \$ 155.62
- l) 012-5-0665-8105 – Secretary the amount of \$ 0.08
- m) 012-5-0665-8114 – County Agent FCS the amount of \$ 0.02

Line item was in conjunction with line item #3.

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**12. Discuss and approve transferring \$ 718.54 from item line 012-5-0401-9010 – Dues to:**

- a) 012-5-0400-8101—Official Payroll the amount of \$ 0.12
- b) 012-5-0426-8201 – Social Security the amount of \$ 512.89
- c) 012-5-0426-8206 – TCDRS-GTL the amount of \$ 38.85
- d) 012-5-0426-8208 – Sunlife Insurance the amount of \$ 166.68

Line item was in conjunction with line item #3.

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**13. Discuss and approve transferring \$ 5013.40 from item line 013-5-0033-9500 – Capital Outlay-Machinery Expense to:**

- a) 013-5-0033-8102 – Appointed Payroll the amount of \$ 0.08
- b) 013-5-0033-8120 – Secretary the amount of \$ 0.12
- c) 013-5-0033-8205 – Unemployment Insurance the amount of \$ 358.51
- d) 013-5-0410-8204 – Workers Compensation the amount of \$ 3,802.28
- e) 013-5-0410-8205 – Unemployment Insurance the amount of \$ 852.41

Line item was in conjunction with line item #3.

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**14. Discuss and approve transferring a total amount of \$15,860.93 from the following item lines:**

- \$ 713.28 from item line 101-5-0053-5000 – Office Supplies.
- \$ 4,406.02 from item line 101-5-0053-5105 – Gas & Oil Expense
- \$ 82.57 from item line 101-5-0053-5420 – Professional Fees-Engineering
- \$ 514.90 from item line 101-5-0053-5136 -- Uniform
- \$ 600.00 from item line 101-5-0053-5515 – Communication Radio Equip
- \$ 877.29 from item line 101-5-0053-5550 – Out of County Travel
- \$ 492.04 from item line 101-5-0053-5810 – Repair & Maint Office Equip
- \$ 404.20 from item line 101-5-0053-5812 – Repairs & Maint Yard
- \$ 2473.56 from item line 101-5-0053-5865 – Equipment Rental
- \$ 593.37 from item line 101-5-0053-8109 – Landfill Workers

\$ 1951.20 from item line 101-5-0053-8202 – County Medical Insurance  
\$ 2521.92 from item line 101-5-0053-9063 – Trash Landfill Fee  
\$ 230.58 from item line 101-5-0053-5820 – Equip & Vehicle Repairs

**To:**

- a) 101-5-0053-8107 – Part-Time the amount of \$ 14,140.30
- b) 101-5-0053-8201 – Social Security the amount of \$ 865.88
- c) 101-5-0053-8203 – Retirement the amount of \$ 546.90
- d) 101-5-0053-8205 – Unemployment Insurance the amount of \$ 233.15
- e) 101-5-0053-8206 – TCDRS the amount of \$ 74.70

Line item was in conjunction with line item #3.

**15. Discuss and approve transferring a total amount of \$ 14,709.40 from the following item**

**lines:**

\$ 3000.00 from item line 012-5-0435-5484 – CRT APPT ATTYS-Criminal  
\$ 5000.00 from item line 012-5-0450-8104 – Deputies  
\$ 3000.00 from item line 012-5-0510-5508 – Blumer & Hospital Annex Imp.  
\$ 3000.00 from item line 012-5-0510-8131 – Custodian / Maint  
\$ 709.40 from item line 012-5-0403-5550 – Out of County Travel

**To:**

- a) 012-5-0510-5700 – Electricity

Line item was in conjunction with line item #3.

**16. Discuss and approve transferring \$468.90 from 020-5-0043-9060 (Contract labor)to:**

- a) 020-5-0043-5483 – Airport inspection the amount of \$450.00
- b) 020-5-0043-5120 – Janitorial Supplies the amount of \$18.90

Line item was in conjunction with line item #3.

**17. Discuss and approve the transfer of \$1144.45 from line item 012-5-0409-5905**

**(Contributions) to:**

- a)
- b) 012-5-0409-5500 - Telephone the amount of \$41.21
- c) 012-5-0409-5600 – Bidding and notices amount of \$33.25
- d) 012-5-0409-5451 – Autopsy amount of \$1010.00

Line item was in conjunction with line item #3.

**18. Discuss and approve the transfer of \$87.50 from 012-5-0555-5105 – Oil and Gas to:**

- a) 012-5-0555-5515 – Radio Maint. And Repair amount of \$37.50.
- b) 012-5-0554-5515 – Radio Maint and Repair amount of \$50.00.

Line item was in conjunction with line item #3.

**19. Discuss and approve the transfer of \$117.88 from 012-5-0435-5000 – Office supplies to:**

- a) 012-5-0435-5548 – Ct Report travel reimb amount of \$81.88
- b) 012-5-0435-9070 – Misc amount of \$36.00

Line item was in conjunction with line item #3.

**20. Discuss and Approve the transfer of \$644.00 from 012-5-0510-5120 – Janitorial Supplies to 012-5-0510-5832 – pest control.**

Line item was in conjunction with line item #3.

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**21. Discuss and approve the payment for an unsupported receipt in the amount of \$26.89.**  
**(Submitted by Commander Esparza.)**

**Motion:** to approve payment of receipt, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct 4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct 4, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**22. Approval of Bills and Claims.**

**Motion:** to approve the bills and claims as presented, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously. (**on file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct 4, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**23. Adjourn**

**Motion:** to adjourn the meeting at 10:44 AM, **Action:** Adjourn, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

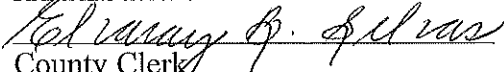
**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct 4, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 10<sup>th</sup> day of November, 2020, A.D.

**APPROVED:**

  
\_\_\_\_\_  
County Judge

**ATTESTED:**

  
\_\_\_\_\_  
County Clerk