

**SPECIAL COMMISSIONERS COURT**  
**November 18, 2019**  
**10:00 A.M.**  
**2nd FLOOR COURTROOM**  
**BROOKS COUNTY COURTHOUSE**

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING**-Judge Eric Ramos called the meeting to order at 10: 10 AM

**PLEDGE OF ALLEGIANCE**-was led by Judge Eric Ramos

**ROLL CALL**-Judge Eric Ramos called for roll call:

**Present:** Eric Ramos, County Judge,  
Gloria Garza, Commissioner Precinct 1,  
Rolando Gutierrez, Commissioner Precinct 2,  
Armando Olivarez, Commissioner Precinct 3

**Absent:** Ernesto "Pepe" Williams, Commissioner Precinct 4,  
Elvaray B. Silvas, County Clerk.

**Staff Present:** Missy A Saavedra, Deputy County Clerk


**Others Present:**  
August Patroelj, County Auditor

**AGENDA**

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**1. Public Comment**

There were no public comments said at this time.  
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**ACTION ITEMS**

- 2. Discuss, consider and act to Approve of Regular and Special Commissioners' Court minutes.** 

**Motion:** to table, **Action:** Table, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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3. **Discuss, consider and act on installing safety locks on all three entrance doors of the Courthouse Annex. (Submitted by Commissioner Ernest Williams)** 


Honorable Judge Ramos discussed several options on how to secure the side doors.

**Motion:** to table, **Action:** Table, **Moved by** Rolando Gutierrez, Commissioner Precinct 2, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.


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At 10:17 AM Elvaray B. Silvas, County Clerk joined the meeting.

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4. **Discuss, consider and act on Rescinding line item #13 transferring \$3,000.00 from 012-5-0527-500 Texas Department of Public Safety to Admin Assistant 012-5-400-8103 and \$2,250.00 from 012-5-0630-5901 Fire Department Assist to 012-5-400-8103 Admin Assistant. And \$1,000 from 012-5-0510-8107 Courthouse and Buildings to Benefits (Submitted By County Judge)** 

**Motion:** to rescind the motion previously made, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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5. **Discuss, consider and act on transferring \$3,000.00 from 012-5-0572-5000 Texas Department Of Public Safety to Admin Assistant 012-5-0400-8103 and \$2,250.00 from 012-5-0630-5901 Fire Department Assist to 012-5-0400-8103 Admin Assistant. And \$1,000 from 012-5-0510-8107 Courthouse and Buildings to Benefits (Submitted By County Judge)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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6. **Discuss, consider and act on a new voting location for Precinct two. (Submitted by Anna Garcia Election Administrator)** 

**Motion:** to table, **Action:** Table, **Moved by** Rolando Gutierrez, Commissioner Precinct 2, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

7. **Discuss, consider and act on transferring \$7,000.00 from 012-5-0510-8170 Part-time, \$3500.00 to 012-5-0510-8115, \$2,500.00 to 012-5-0510-8131, and \$1,000.00 to Benefits.**

**(Submitted by County Judge Eric Ramos)** 


At 10:34 AM the Court took a short recess. The Court came back into session at 10:52 AM.  
Present: Same as before.

The Court continued to discuss line item #7

**Motion:** to table, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

8. **Discuss, consider and act on new job descriptions for maintenance workers to include skilled labor such as carpentry. (Submitted by County Judge Eric Ramos)** 

**Motion:** to table, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

9. **Discuss, consider and act on signing the Exclusion Request Form.**

**(Submitted by County Attorney David T. Garcia)** 

**Motion:** to sign Exclusion Request Form, **Action:** Approve, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

11. **Discuss, consider and act on paying invoice #CC-005176 to P&S Scale Company, INC. in the Amount of \$226.50. (Submitted by BC Judge Eric Ramos)** 


**Motion:** to pay invoice, **Action:** Adjourn, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

10. **Discuss, consider and act on a County noise ordinance. (Submitted by BC Judge Eric Ramos)** 

Item was passed by the Court


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**12. Discuss, consider and act on paying fuel receipt to Exxon Mobil in the amount of \$40.69**  
**(Submitted by Sheriffs Dept.)** 

**Motion:** to approve reimbursement, **Action:** Adjourn, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Rolando Gutierrez, Commissioner Precinct 2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**13. Discuss, consider and act on paying the remaining balance of \$6,709.91 to Hub City Glass Co. for the repairs of the front doors of the Ed Rachal Library.** (Submitted by Angie Regalado) 

Judge Eric Ramos stated that the above matter would be discussed in Executive session.

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**14. Discuss, consider and act on 2020 Inter Local Agreement for Capital Cases.**  
**(Submitted by BC Judge Eric Ramos)** 

Judge Ramos addressed the above matter, in explaining to the Court on the purpose of the agreement.

**Motion:** to table for further review, **Action:** Table, **Moved by** Gloria Garza, Commissioner Precinct 1, **Seconded by** Armando Olivarez, Commissioner Precinct 3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).


**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**15. Discuss, consider and act on paying invoice to Rogelio Perez for the repairs of sink and toilet at the Brooks County Jail.**(Submitted by BC Judge Eric Ramos) 

The Court addressed the above matter, put passed for the meantime to see if the bill had been submitted.

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**16. Discuss, consider and act on approving a 1 year contract for Professional Maintenance services at the Brooks County Jail.** ( Submitted by BC Judge Eric Ramos) 

**Motion:** to table, **Action:** Table, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1.

Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yay = 4).

**Yay:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**EXECUTIVE SESSION**  - The Court went into Executive Session at 11:15 AM.

**17. Discuss Employment/Resignations/Retirements and other Personnel Issues.**

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**OPEN SESSION-** The Court came back into Open Session at 11:25 AM

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The Court went back to discuss line item #13.

**Motion:** to pay the remaining balance, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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The Court went back to discuss line item #15

**Motion:** to approve invoice in the amount of \$250.00, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct 2, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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**18. Discuss, consider and act on Employment/Resignations/Retirements.**

The above item was passed by the Court

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**19. Adjourn**


**Motion:** to adjourn at 11:27 AM, **Action:** Adjourn, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 4).

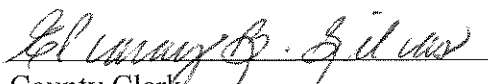
**Yes:** Armando Olivarez, Commissioner Precinct 3, Eric Ramos, County Judge, Gloria Garza, Commissioner Precinct 1, Rolando Gutierrez, Commissioner Precinct 2.

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The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 25<sup>th</sup> day of NOVEMBER, 2019, A.D.

**APPROVED:**

  
\_\_\_\_\_  
County Judge

**ATTESTED:**

  
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County Clerk