

SPECIAL COMMISSIONERS COURT
April 25, 2018
2:00 P.M.
2ND FLOOR COURTROOM
BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Special Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

OPEN MEETING-Judge Imelda Barrera called the meeting to order at 2:00 PM 

PLEDGE OF ALLEGANCE -was led by Judge Imelda Barrera

ROLL CALL – Judge Imelda Barrera called for roll call:

Present: Imelda Barrera, County Judge,
Gloria Garza, Commissioner Precinct 1,
Vincent Vargas, Commissioner Precinct 2,
Armando Olivarez, Commissioner Precinct 3,
Jose Antonio "Tony" Martinez, Commissioner Precinct 4,
Elvaray B. Silvas, County Clerk (Not voting).

Staff Present:

Missy A. Saavedra, Deputy Clerk
Chaya Garza, Administrative Assistant

Others Present:

August Patroelj, County Auditor
Rodney Belasquez, Internal Auditor

1. Public Comments 

Sheriff Martinez stated that he recently purchased some storage units and needs to obtain some gravel and is asking for some trucks to transport the gravel free of charge from the Copa Ranch. It was stated that the Foreman would get with him.

AGENDA

2. Discuss, Consider and Act in regards to a Facility Usage Contract for the JM Alaniz Fairgrounds and lifting of the alcohol ban for the 4th of July Rodeo and other activities on July 3-4, 2018. (Submitted by Celia Salinas, Ag. Ext.) 

Passed for the mean time.

5. Discuss and approve line item transfer of \$35.00 from 012-5-0456-5000 Office Supplies to 012-5-0456-9010 Membership Dues. (Submitted by Oralia V. Morales, JP#2) 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously. **(On file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

7. Discuss, Consider and Act on renting space at the old hospital building, including providing for advertisement and the appointment of a Commissioner to handle the rental process. (Submitted by Commissioner Martinez) 

Commissioner Martinez addressed the Court on the above matter.

Commissioner Olivarez suggested to get the building inspected before we start renting out the building, David T Garcia suggested starting with the maintenance department and go from there.

Motion: to advertise for rental space and to appoint Commissioner Martinez to handle the rental process, **Action:** Approve, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Armando Olivarez, Commissioner Precinct 3.

Vote: Motion passed (**summary:** Yay = 4, Nay = 1, Abstain = 0).

Yay: Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

Nay: Armando Olivarez, Commissioner Precinct 3.

At this time the Court revisited line item #2 

2. Discuss, Consider and Act in regards to a Facility Usage Contract for the JM Alaniz Fairgrounds and lifting of the alcohol ban for the 4th of July Rodeo and other activities on July 3-4, 2018. (Submitted by Celia Salinas, Ag. Ext.)

Celia Salinas, Ag. Ext. addressed the Court on the above matter.

Mrs. Salinas stated that it was only going to be on the 3rd and needed to lift the alcohol ban.

Motion: to approve the usage and the lifting of the alcohol ban, **Action:** Approve, **Moved by** Armando Olivarez, Commissioner Precinct 3, **Seconded by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4.

Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 5).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

3. Discussion on a worksite wellness program. (Submitted by Celia Salinas, Ag. Ext.) 

Discussed several wellness programs that will be coming up. Discussion only, no action taken.

4. Discuss the follow up audit done on 12/12/2017 at the landfill and possibly approve remedies to fix the discrepancies in the original audit that have not been remedied.

(Submitted by August Patroelj, County Auditor) 

August Patroelj, County Auditor and Rodney Belasquez, Internal Auditor addressed the Court on the above matter.

Follow up on land fill audit discussed: creating a policy on lunch hour; creating travel time reimbursement; error on time sheets and implementing a time sheet policy; no policy manual for landfill; time sheets not being signed; in implementing a policy for work hours; and discussed the findings of the rural trash incidents. It was stated that another audit would be done in 3 more months since it's a new department and needed to make sure it runs properly since we are currently losing revenue. No action taken, discussion only.

EXECUTIVE SESSION

At 2:40 PM the Court went into Executive Session and came back in to open session at 2:58 pm. Present same as before.

8. Discussion and approval of matters Pursuant to Section 551.074, Texas Government Code for the discussion of personnel matter, the appoint, employment, compensation, evaluation, reassignment, duties, discipline or dismissal of the Landfill Supervisor, and the appointment, employment, reassignment, or duties of personnel action on Interim basis in this position. (Submitted by August Patroelj, County Auditor)

Motion: to table line items 8 and 9, **Action:** Table, Moved by Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded** by Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

9. Pursuant to Section 551.071 Texas Government Code to meet with attorney with respect to the scope of Section 419.087 (4), Texas Government Code and its applicability to certain entities and organizations. (Submitted by August Patroelj, County Auditor)

In conjunction with line item #8.

6. Discuss status of ambulance service proposals. (Submitted by Commissioner Garza) 

Honorable Judge Imelda Barrera, Commissioner Garza and David T. Garcia addressed the Court on the above matter.

Commissioner Garza stated that she was just wondering what the status was on the ambulance proposals, since we have been on a month to month. It was suggested to talk with the ambulance services that placed a bid and ask if they still stand by the bid placed or rebid; discussed having the committee open up the bids previously submitted or just rebidding all together. No action taken, discussion only.

10. Adjourn 

Motion: to adjourn the meeting at 3:04 PM, **Action:** Adjourn, **Moved by** Jose Antonio "Tony" Martinez, Commissioner Precinct 4, **Seconded by** Gloria Garza, Commissioner Precinct 1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yay = 5).

Yay: Armando Olivarez, Commissioner Precinct 3, Gloria Garza, Commissioner Precinct 1, Imelda Barrera, County Judge, Jose Antonio "Tony" Martinez, Commissioner Precinct 4, Vincent Vargas, Commissioner Precinct 2.

The preceding minutes beginning on page _____ and ending on page _____, of the Commissioners' Court Minutes Volume _____, read and approved in the Honorable Commissioners' Court this 8th day of May, 2018, A.D.

APPROVED:

Imelda Barrera
Imelda Barrera, County Judge

ATTESTED:

Elvaray B. Silvas
Elvaray B. Silvas, County Clerk