


REGULAR COMMISSIONERS COURT
July 14, 2022
3:00 P.M.
2nd FLOOR COURTROOM
BROOKS COUNTY COURTHOUSE

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

OPEN MEETING -Judge Eric Ramos opened the meeting at 3:00 PM 

PLEDGE OF ALLEGIANCE-was led by Judge Eric Ramos

ROLL CALL-Judge Eric Ramos called for roll call:

Present: Eric Ramos, County Judge,
Eduardo "Eddie" Garza, Commissioner Precinct #1,
Rolando Gutierrez, Commissioner Precinct #2,
Ernesto "Pepe" Williams, Commissioner Precinct #4.

Absent: Horacio Villarreal III, Commissioner Precinct #3,
Elvaray B. Silvas, County Clerk.

Staff Present: Missy A Saavedra, Deputy Clerk

AGENDA

1. Public Comments

Irma Menchaca wanted to thank the Court for the pet order and commends the dog catcher and the department.

Commissioners William addressed the Court on requesting an item placed on the Agenda and has not been placed. Commissioner Williams questioned the fact that the work at the Library has not been finished and states that this is a breach of contract. Commissioner Williams cited several minutes in reference to the library (purchasing of materials, project completion)

Commissioner Villarreal joined the meeting at 3:06 PM

2. Approve of Regular and Special Commissioners' Court minutes.

Motion: to approve the minutes as presented, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Horacio Villarreal III, Commissioner Precinct #3. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

3. Approve of Bills and Claims

Motion: to approve the bills and claims as presented by the County Auditor, **Action:** Approve, **Moved by** Eric Ramos, County Judge, **Seconded by** Horacio Villarreal III, Commissioner Precinct #3. Motion passed unanimously. **(on file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

4. Approve Monthly Reports 

- a. Treasurer's Monthly Report
- b. Auditor's Monthly Report
- c. Tax Assessor Collector Chief Deputy Monthly Report
- d. Approve Monthly Reports by Brooks County
 - i. (Submitted by County Foreman)
 - ii. (Submitted by Brooks County Justice of the Peace Precinct 1-4)
 - iii. (Submitted by Brooks County Library Supervisor)
 - iv. (Submitted by Ruby Allen, Landfill Supervisor)

August Patroelj, County Auditor presented his monthly report for the month of June 2022; Teresa A Silvas, Chief Deputy presented her monthly reports for the month of May and June 2022. The other reports presented are included in the packets.


Motion: to approve the reports as presented, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously. **(on file)**

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

5. Agrilife Extension Reports 

Passed by the Court, no report presented.

6. Discuss, Consider, and Act on a contract with AARC Environmental, Inc. to conduct a County network Cybersecurity Audit to detect vulnerabilities, risks, and threats for the County. **(Submitted by BC Judge Eric Ramos)** 

Phil Santos and Alonzo Cantu addressed the Court on the above matter. Judge Ramos did mention that on page 14 it shows an estimated cost of \$30,000.00. Judge Ramos mention that he does have another company coming in to address the Court on the above matter but wishes to hold off until the County receives the final report from the cyber issue. Judge Ramos stated that a little research needs to be done and asks the Court to table this.

Motion: to table, **Action:** Table, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

7. **Discuss, Consider and Act on a contract with AARC Environmental, Inc. to provide a Spill Prevention, Control and Countermeasure (SPCC) Plan maintenance program required by the US EPA for the Brooks County Airport and Road & Bridge Department facilities.**

It was discussed that it would cost \$10,000 for the 1st year and \$4-5,000 for years 2-5; it was also discussed that the tanks held at the airport don't belong to the County so the cost for this should fall on the Airport people. Judge Ramos states that a little research needs to be done and asks the Court to table this.

Motion: to table, **Action:** Table, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

8. **Discuss, Consider and Act to Authorize County Judge to publish request for proposals (RFP) for professional management services for the GLO Local Hazard Mitigation Planning Project.**

Mr. Briones addressed the Court on the above matter, \$100,000 grant the County can apply for which mitigation plan is due next year.

Motion: to publish request for proposals, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

9. **Discuss, and Act on a resolution submittal of Local Hazard Mitigation Planning Project (LHMPP) to the Texas General Land Office.**

Honorable Judge Eric Ramos read resolution in open Court. It was discussed that there is no county match for this grant.

Motion: to approve resolution to be submitted to the Texas General Land Office, **Action:** Approve, **Moved by** Horacio Villarreal III, Commissioner Precinct #3, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4. Motion passed unanimously. (**on file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

10. Authorize County Judge to Re-publish request for proposals (RFP) for professional management services for the TDHCA HOME single-Family Housing Reservation Program


(RSP) 

Mr. Briones addressed the Court stating that the County has already been approved, but the State has placed a hold on the grant, due to grant writer cannot be the same company running the program, so has to be re-bided. It was further discussed on the way the houses are chosen, (the income of the household, the size of the household) so it was discussed that either repairs of up \$60,000 or a new home is built up to \$200,000.00. It was discussed that this was a no county match grant.

Motion: to republish for proposals, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

11. Consider and approve resolutions for submittal of grant applications under DR 4485 and DR 5420 of the Texas Division of Emergency Management (TDEM) 

Mr. Briones addressed the Court on the above matter stating the following: one grant was for storm drainage either in the northwest quadrant, airport road subdivision, or in Encino but the main point is a drainage area in the city; grant is with a ballpark figure of \$1 million dollars at no county match. The other grant is to place 1 elevated (water) storage tanks for each precinct with an estimated budget of \$800,000.00, with a county match of 5-10%. It was stated that both grants have a deadline of July 29th. Judge Ramos read both resolutions in open Court.

Motion: to approve resolution DR 4485, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Horacio Villarreal III, Commissioner Precinct #3. Motion passed unanimously. (**on file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

Motion: to approve resolution DR 5420, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously. (**on file**)

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

12. Discuss, Consider and Act on transferring \$10,000.00 from 012-5-0641-5457 County out-patient expense: to 012-5-0641-5456 County in-patient expense. (Submitted by Phillip

Morones) 

Motion: to approve line item transfer, **Action:** Approve, **Moved by** Ernesto "Pepe" Williams, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

13. Discuss, Consider and Act on a contract with AARC Environmental, Inc. to provide a Spill Prevention, Control and Countermeasure (SPCC) Plan maintenance program required by the US EPA for the Brooks County Airport and Road & Bridge Department facilities.

Duplicate passed by the Court.

14. Discuss, Consider, and Act on a contract with AARC Environmental, Inc. to conduct a County network Cybersecurity Audit to detect vulnerabilities, risks, and threats for the County. (Submitted by BC Judge Eric Ramos)

Duplicate passed by the Court.

15. Discuss, Consider and Act on reverting back to pre-covid sick- leave policy. 

Judge Ramos stated that at the moment the only way HR knows is if they are notified and asks that proof be given to the HR (employee or dependent) if not the employee would be charged sick leave. Joey Lopez, Emergency Management Clerk addressed the Court stating that in Jim Hogg they are given 5 days paid sick leave. Mr. Lopez suggested in turning in a doctor's excuse for paid 5 sick days and returning to work after the 5 days.

Motion: to stay with a covid sick leave policy: must have a doctor's excuse, HR Department must be noticed and will be adjusted on a monthly basis; (5 day covid leave after the 6th day would return back to work if not days would be counted as sick leave), to become effective immediately, **Action:** Approve, **Moved by** Horacio Villarreal III, Commissioner Precinct #3, **Seconded by** Ernesto "Pepe" Williams, Commissioner Precinct #4.

Vote: Motion passed (**summary:** Yes = 3, No = 2, Abstain = 0).

Yes: Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

No: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge.

16. Budget Workshop 

- A. 2022-2023- Revenue
- B. 2022-2023 Expenses

- August Patroelj, County Auditor addressed the Court reviewing amounts on projected revenue on presented budget worksheet (**on file**)
- Reviewed fund 12 handout (**on file**) it was discussed in the JP Combination each JP will have 3 full time employees;

- Discussed fund 13

EXECUTIVE SESSION-item passed by the Court.

17. Discuss Employment/Resignations/Retirements and other Personnel Issues.

OPEN SESSION-item passed by the Court.

18. Discuss, Consider, and Act on Employment/Resignations/Retirements.

19. Adjourn


Motion: to adjourn the meeting 4:49 PM, **Action:** Adjourn, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Ernesto "Pepe" Williams, Commissioner Precinct #4, Horacio Villarreal III, Commissioner Precinct #3, Rolando Gutierrez, Commissioner Precinct #2.

The preceding minutes beginning on page _____ and ending on page _____, of the Commissioners' Court Minutes Volume _____, read and approved in the Honorable Commissioners' Court this 21st day of September, 2022, A.D.

APPROVED:



County Judge

ATTESTED:



County Clerk