


**REGULAR COMMISSIONERS COURT**  
**July 11, 2024**  
**9:00 A.M**  
**2nd FLOOR COURTROOM**  
**BROOKS COUNTY COURTHOUSE**

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING** -Judge Eric Ramos opened the meeting at 9:02 AM 

**PLEDGE OF ALLEGIANCE**-was led by Judge Eric Ramos

**ROLL CALL**-Judge Eric Ramos called for roll call:

**Present:** Eric Ramos, County Judge,  
Rolando Gutierrez, Commissioner Precinct #2,  
Martin "Marty" Cabrera, Commissioner Precinct #4,  
Elvaray B. Silvas, County & District Clerk (Not voting).

**Absent:** Eduardo "Eddie" Garza, Commissioner Precinct #1,  
Horacio Villarreal III, Commissioner Precinct #3.

**Staff Present:** Missy A Saavedra, Deputy Clerk

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**AGENDA**

**1. Public Comments** 

No comments were made.

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**2. Approve of Regular and Special Commissioners' Court minutes.** 

Item was passed.

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**3. Approve of Bills and Claims** 

**Motion:** to approve the bills as presented, **Action:** Approve, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 3).

**Yes:** Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**4. Approve Monthly Reports** 

- a. Treasurer's Monthly Report
  - b. Auditor's Monthly Report
  - c. Tax Assessor Collector Chief Deputy Monthly Report
  - d. Approve Monthly Reports by Brooks County
    - i. (Submitted by County Foreman)
    - ii. (Submitted by Brooks County Justice of the Peace Precinct 1-4)
    - iii. (Submitted by Brooks County Library Supervisor)
    - iv. (Submitted by Ruby Allen, Landfill Supervisor)
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Commissioner Garza joined the meeting at 9:04 AM

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Honorable Judge reviewed the County Treasurer report for the month of May 2024; Terri A Silvas, Chief Deputy Tax Assessor Collector presented her report for the month of June 2024.

**Motion:** to approve monthly reports, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**5. AgriLife Extension Reports**   
Information item only.

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**6. Presentation by AG3 Group Grant Consultants** 


Item was passed by the Court, due to Hanson Engineering helping us with a federal grant.

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**7. Presentation by Southern Tire Mart.** 

Anthony Moreno did a quick presentation on services that Southern Tire Mart provides. No action taken.

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**8. Discuss, Consider and Act on a Resolution authorizing the County Judge to sign and deliver all required documents as required for the submittal of an application to the U.S. Department of housing and Urban Development (HUD) under the FR-6700-N-52 Notice of funding opportunity (NOFO) entitled preservation and reinvestment for Community Enhancement (PRICE) Program.** 

Francisco Briones addressed the Court on the above matter informing that this grant allows the replacement of 46 mobile homes. Honorable Judge Eric Ramos read resolution in open Court.

**Motion:** to approve Resolution, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**9. Discuss, Consider and Act to Re-authorize Agreement with Resources Mobility Associates, Inc for the TDEM Hazard Mitigation Planning grant management.** 

**Motion:** to re-authorize agreement, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**10. Discuss, Consider and Act on payment of \$6,000.00 to Resources Mobility Associates, Inc for preliminary work done on the TDEM Hazard Mitigation Planning grant.** 

**Motion:** to approve payment, **Action:** Approve, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**11. Discuss, Consider and Act on Authorizing County Judge to publish request for proposals for professional management services for the EPA Community Changes Program** 

Francisco Briones addressed the Court on the above matter with a quick explanation on the agenda item, informing the Court with a deadline for this grant being November 1, 2024.

**Motion:** to authorize County Judge to publish RFO, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**12. Discuss, Consider and Act on authorizing County Judge to publish requests for statements of qualifications for the EPA Community Changes Program.**

**Motion:** to authorize County Judge to publish RFQ, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**13. Discuss, Consider and Act on approving the 2025 Sheriff's and Constable fees.**

**(Submitted by Elvaray Silvas)**

**Motion:** to approve the 2025 Fees (as is), **Action:** Approve, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**14. Discuss, Consider and Act on approving current inventory audit for Brooks County.**

**(Submitted by Auditor's Office)**

Item was passed, needs to be finalized.

**15. Discuss, Consider and Act on transferring \$1,000.00 from 012-5-0435-5484 Crt. Appt. Attys. Criminal; to 012-5-0435-9070 Miscellaneous. (Submitted by Carol Salinas)**

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**16. Discuss, Consider and Act on paying invoice #275117/1 and 276463/1 to McIntyre**

**Lumber totaling \$106.49 to be paid out of fund 112.**

**Motion:** to pay invoice, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**17. Discuss, Consider and Act on transferring \$500.00 From 101-5-0053-5000 Office**

**Supplies: to 101-5-0553-5136 Uniforms. (Submitted by Ruby Allen)**

Honorable Judge Eric Ramos, made a correction to budget line item 101-5-0553-5136 to read 101-5-0053-5136

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**18. Discuss, Consider and Act on transferring \$200.00 from 101-5-0053-5000 Office**

**supplies, \$2,397.00 from 101-5-0053-5820 Repairs Maint. Vehicles, \$1,000.00 from 101-5-0053-9088 Tire Disposal, \$500.00 from 101-5-0053-9097 CDL Incentive; to**

**101-5-0053-5420 Prof. Fees- Engineering. (Submitted by Ruby Allen)**

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**19. Discuss, Consider and Act on paying AARC Environmental, Inc.**

**Invoice #001-112643 \$1,250.00 for weekly inspections and invoice #001-**

**121387 \$2,950.00 for Quarterly Landfill gas monitoring. (Submitted by Ruby Allen)** 

**Motion:** to pay invoice, **Action:** Approve, **Moved** by Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded** by Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**20. Discuss, Consider and Act on transferring \$250.00 from 012-5-0510-5000 Office**

**supplies; to 012-5-0510-5820 Vehicle Maint.** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved** by Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded** by Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**21. Discuss, Consider and Act on transferring \$1,804.00 from 012-5-0510-5508, \$100.00**

**from 012-5-0510-5201 Bldg Maint. Supplies; to 012-5-0510-9070 Miscellaneous.** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved** by Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded** by Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**22. Discuss, Consider and Act on transferring \$500.00 from 012-5-0560-9080**

**Registration fees to: 012-5-0562-8129 Overtime. (Submitted by Commander**

**Esparza)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved** by Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded** by Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**23. Discuss, Consider and Act on transferring \$500.00 from 012-5-0560-5550 Out of**

**County Travel; to 012-5-0562-8129 Overtime. (Submitted by Commander Esparza)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved** by Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded** by Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

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**24. Discuss, Consider and Act on transferring \$1,000.00 from 012-5-0561-5820 Repair & Maint. Vehicle; to 012-5-0562-8129 Overtime. (Submitted by Commander**

**Esparza)** 

**Motion:** to approve line item transfer, **Action:** Approve, **Moved** by Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded** by Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**25. Discuss, Consider and Act on transferring \$1,000.00 from 012-5-0560-5515 Radio Maint-Repairs; to 012-5-0562-8129 Overtime. (Submitted by Commander Esparza)**

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Rolando Gutierrez, Commissioner Precinct #2. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**26. Discuss, Consider and Act on transferring \$1,000.00 from 012-5-0560-5820 Repairs Maint. vehicle; to 012-5-0562-8129 Overtime. (Submitted by Commander Esparza)**

**Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Rolando Gutierrez, Commissioner Precinct #2, **Seconded by** Martin "Marty" Cabrera, Commissioner Precinct #4. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**EXECUTIVE SESSION**-item was passed by the Court.

27. Discuss Employment/Resignations/Retirements and other Personnel Issues.

**OPEN SESSION**

28. Discuss, Consider, and Act on Employment/Resignations/Retirements.

**29. Budget Workshop**

Honorable Judge Eric Ramos stated that he didn't have any documents at this time; and will be discussing this at the next meeting waiting on the County Auditor's office for expected revenues. No action taken, discussion only.

**Addendum**

**1. Discuss, Consider and Act on transferring \$45,000.00 from 013-5-0033-9514 Capital Outlay; to 013-5-0033-5820 Repairs & Maint. Vehicles. (Submitted by David Guerra.**

David Guerra addressed the Court on the above matter. **Motion:** to approve line item transfer, **Action:** Approve, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Commissioner Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

**30. Adjourn**

**Motion:** to adjourn the meeting at 9:53 AM, **Action:** Adjourn, **Moved by** Martin "Marty" Cabrera, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Martin "Marty" Cabrera, Precinct #4, Rolando Gutierrez, Commissioner Precinct #2.

The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 8<sup>TH</sup> day of AUGUST, 2024, A.D.

APPROVED:

*[Handwritten Signature]*  
County Judge



ATTESTED:

*[Handwritten Signature]*  
County Clerk