

**REGULAR COMMISSIONERS COURT**  
**Thursday, November 13, 2025**  
**2nd FLOOR COURTROOM**  
**BROOKS COUNTY COURTHOUSE**

BE IT REMEMBERED, that on this day, the Honorable Commissioners' Court of Brooks County, Texas met in Regular Term therein the City of Falfurrias in the 2nd floor Courtroom of the Brooks County Courthouse:

**OPEN MEETING** -Judge Eric Ramos opened the meeting at 9:11 AM

**PLEDGE OF ALLEGIANCE**-was led by Judge Eric Ramos

**ROLL CALL**-Judge Eric Ramos called for roll call:

**Present:** Eric Ramos, County Judge,  
Eduardo "Eddie" Garza, Commissioner Precinct #1,  
Nora Salinas, Commissioner Precinct #3,  
Aaron Trevino, Commissioner Precinct #4,  
Elvaray B. Silvas, County & District Clerk (Not voting).

**Absent:** Rolando Gutierrez, Commissioner Precinct #2.

**Staff Present:** Missy A Saavedra, Deputy Clerk

-----  
**AGENDA**

**1. Public Comments**

Irma Menchaca addressed the Court in public comments, in reference to taxes and mansions in Encino that are not being taxed and that her taxes have increased.

-----  
**2. Approve of Regular and Special Commissioners' Court minutes.**

**Motion:** to accept the minutes of 06-20-2025, 06-26-2025, 06,27-2025, 07-30-2025, 07-25-2025, 07-28-2025, 08-05-2025, 08-22-2025, 08-25-2025, 09-03-2025, **Action:** Approve, **Moved by** Nora Salinas, Commissioner Precinct #3, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**3. Approve of Bills**

**Motion:** to approve, **Action:** Approve, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Nora Salinas, Commissioner Precinct #3. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**4. Approve Monthly Reports**

- a. Treasurer's Monthly Report
- b. Auditor's Monthly Report
- c. Tax Assessor Collector Chief Deputy Monthly Report
- d. Approve Monthly Reports by Brooks County Department Heads
  - i. (Submitted by County Foreman)
  - ii. (Submitted by Brooks County Justice of the Peace Precinct 1-4)
  - iii. (Submitted by Brooks County Library Supervisor)
  - iv. (Submitted by Ruby Allen, Landfill Supervisor)
  - v. (Submitted by Ana Garcia, Elections Administrator)
  - vi. (Submitted by Philip Morones, Health and Indigent Care Coordinator)
  - vii. (Submitted by Ruben Ramirez, Emergency Management Coordinator.)

Honorable Judge Eric Ramos presented the Treasurer's report in open Court, Higinio Garcia, Jr County Auditor presented his monthly report stating that some fees weren't included due to receiving them after he did his report, and that in checking on the bank account we were in the black with having \$756,043.51 in pool cash; Terri A Silvas, Chief Deputy Tax Assessor Collector presented her monthly report, also stating that due to the Tax Statements going out late having given an extension till the 21<sup>st</sup> of this month.

**Motion:** to approve, **Action:** Approve, **Moved by** Eric Ramos, County Judge, **Seconded by** Nora Salinas, Commissioner Precinct #3. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**5. Agrilife Extension Reports**

No action taken, informational item only.  
-----

**7. Presentation by John Rodriguez – CSG Forte (Government billing and payment Solutions)**

Item was passed by the Court.  
-----

**6. Presentation by Mr. Rudy Estrada Risk control Consultant from TAC.**

Rudy Estrada, Risk Control Consultant and Cheraun Blankenship, Human Resources Consultant addressed the Court with a quick presentation on what coverage the County has with TAC.  
-----

**8. Discuss, Consider and Act on canvassing of the results of the constitutional amendment election held on November 4, 2025.**

Honorable Judge Eric Ramos read a summary of the canvassing in open Court.

**Motion:** to approve, **Action:** Approve, **Moved by** Aaron Trevino, Commissioner Precinct #4, **Seconded by** Nora Salinas, Commissioner Precinct #3. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.  
-----

**9. Discuss Consider and Act on Official Canvassing of Election Results for November 4, 2025, Special Election for the creation of Brooks County Emergency Services District NO. 1 as per Texas Election Code Section 67.003.**

Honorable Judge Eric Ramos read a summary of the canvassing in open Court.

**Motion:** to accept the canvassing of the Brooks County Emergency Services District NO. 1, **Action:** Approve, **Moved by** Nora Salinas, Commissioner Precinct #3, **Seconded by** Aaron Trevino, Commissioner Precinct #4. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.  
-----

**10. Discuss, Consider and Act on Approving the Canvassing order for the creation of Brooks County Emergency Services District No. 1 per Texas Health and Safety Code Section 775.019.**

**Motion:** to approve, **Action:** Approve, **Moved by** Aaron Trevino, Commissioner Precinct #4, **Seconded by** Nora Salinas, Commissioner Precinct #3. Motion passed unanimously. **(on file)**

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.  
-----

**11. Discuss, Consider and Act on CDL, Animal Control and Vector Control incentives on the last pay period of November. (Submitted by David Guerra)**

**Motion:** to accept, **Action:** Approve, **Moved by** Nora Salinas, Commissioner Precinct #3, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.  
-----

**12. Discuss, Consider and Act proposed modifications to the Brooks County Employee Policy and Procedure Manual in three areas:**

- A. Definition (# of hours) of the Brooks County work week for all departments.
- B. Vacation time
- C. Holiday time

The Court held a discussion on the proposed modifications:

- Vacation time-To add to policy that only 40 hours can be rolled over and would need to be approved one month before anniversary date by the Commissioners' Court.
- Holiday time- if employee is called in on an emergency on a holiday; time worked would be given as holiday time and employee must take the time given within 30 days; for law enforcement to drop the additional time given and just pay them for the time worked and given a day off to be taken withing 30days, it was discussed that the possibility of paying them straight out for 8 hours.
- Discussed the turning in the time sheets on the last day of the month or the third day of the next month; the pay period on 15<sup>th</sup> and 30<sup>th</sup> or paying early on holidays (November and December)

**Motion:** to table, **Action:** Table, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Nora Salinas, Commissioner Precinct #3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**13. Discuss, Consider and Act on offer to purchase tax sale property Suit No. 14-02-02057-TX Brooks County Independent School District and Brooks County vs. Josefina Gutierrez ACCT. NO.00097000012700; 0.19 acre, more or less, situated in the J. M & L. Chapa Survey, Abstract 97, Share 9, Brooks County, Texas, as described in deed dated May 9, 1974 from Meliton Guzman etux to Manuel V. Guzman etux, in Volume 90, Page 975, Deed Records of Brooks County, Texas.**

**Motion:** to accept the bid, **Action:** Approve, **Moved by** Nora Salinas, Commissioner Precinct #3, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously. (**on file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**14. Discuss, Consider and Act on offer to purchase tax sale property Suit No. 16-09-02215-TAX, Brooks County Independent School District, Brooks County and City of Falfurrias vs Raul Rivera and Maria L. Rivera. Tract No 5: ACCT. NO. 03300000100100; Lots1 and 2, Block 1, Littlefield Addition, an addition to the City of Falfurrias, Brooks County, Texas, according to the map or plat thereof, recorded in Volume 1, Page 58, Map Records of Brooks County, Texas.**

**Motion:** to accept the bid, **Action:** Approve, **Moved by** Nora Salinas, Commissioner Precinct #3, **Seconded by** Aaron Trevino, Commissioner Precinct #4. Motion passed unanimously. (**on file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**15. Discuss, Consider and Act on approving the 2026 Holiday Calendar.**

**Motion:** to approve, **Action:** Approve, **Moved by** Aaron Trevino, Commissioner Precinct #4, **Seconded by** Eduardo "Eddie" Garza, Commissioner Precinct #1. Motion passed unanimously. (**on file**)

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

-----  
**16. Discuss, Consider and Act on transferring \$34,000 from 012-5-0560-8104 (deputies) to 012-5-0409-9070 (Misc.)**

Honorable Judge Eric Ramos addressed the Court on the above matter stating that due to budget reasons is the reason for the transfer, but if acted on, a position would be cut. Judge Ramos made a change in the amount from \$34,000 to \$30,500. Sheriff Martinez addressed the Court on his concerns on the above matter. It was discussed if needed to rehire, would need to wait to catch up due to the monies paid out. Judge asked for a motion twice, no motion was made, item dies due to lack of motion.

-----  
**17. Discuss, consider and act on transferring \$7,500 from 012-5-0409-9070 (Misc) to 012-5-0510-9507 (Capital Outlay-Sprinkler system.)**

Item was passed by the Court.

-----  
**EXECUTIVE SESSION-** At 11:22 AM the Court went into Executive Session.

18. Discuss Employment/Resignations/Retirements and other Personnel Issues.

**OPEN SESSION-**At 11:52 came back into open session, Present same as before.

19. Discuss, Consider, and Act on Employment/Resignations/Retirements.  
Honorable Judge Eric Ramos that it was in reference to possible law suits, no action taken.

-----  
**20. Adjourn**

**Motion:** to adjourn the meeting at 11:52 AM, **Action:** Adjourn, **Moved by** Eduardo "Eddie" Garza, Commissioner Precinct #1, **Seconded by** Nora Salinas, Commissioner Precinct #3. Motion passed unanimously.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Aaron Trevino, Commissioner Precinct #4, Eduardo "Eddie" Garza, Commissioner Precinct #1, Eric Ramos, County Judge, Nora Salinas, Commissioner Precinct #3.

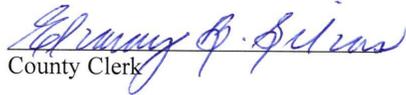
-----  
The preceding minutes beginning on page \_\_\_\_\_ and ending on page \_\_\_\_\_, of the Commissioners' Court Minutes Volume \_\_\_\_\_, read and approved in the Honorable Commissioners' Court this 28th day of January, 2026, A.D.

**APPROVED:**

  
\_\_\_\_\_  
County Judge



**ATTESTED:**

  
\_\_\_\_\_  
County Clerk